

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Christopher R. Mills

Patricia A. Taylor

Joseph D. Calderón

Garry A. Buie

Don R. Gerth

Acting City Manager

Manny Gomez

March 19, 2018



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, March 19, 2018 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Christopher R. Mills
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Garry A. Buie
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio
and Available via Livestream at www.hobbsnm.org*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

ORGANIZATIONAL MEETING OF THE COMMISSION

- ▶ Selection of Mayor Pro-Tem per Section 5-1 of the Hobbs City Charter
(*Mayor Sam Cobb*)

APPROVAL OF MINUTES

1. Minutes of the March 5, 2018, Regular Commission Meeting
2. Minutes of the March 9, 2018, Special Commission Meeting

PROCLAMATIONS AND AWARDS OF MERIT

3. Proclamation Proclaiming Monday, March 19, 2018, as “*New Mexico Junior College Lady T-Birds Day*” (*Coach Keith Blackwill*)
4. Recognition of Employee Milestone Service Awards for March, 2018:
 - ▶ 10 years - Shane Cox, Utilities/WWTP
 - ▶ 10 years - Pat Garcia, Parks Department
 - ▶ 10 years - Isaac Martinez, Hobbs Police Department
 - ▶ 10 years - Don Quick, General Services/Garage Department
 - ▶ 15 years - Todd Randall, Engineering Department
 - ▶ 15 years - Cecilia Tarango, Utilities/Water Office
 - ▶ 20 years - Leslie Velasquez - Engineering/Traffic Department
 - ▶ 25 years - Roberto Gonzalez, Senior Center
 - ▶ 30 years - Tommy Trevino, Building Maintenance

PUBLIC COMMENTS (*For non-agenda items.*)

CONSENT AGENDA (*The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.*)

5. Consideration of Approval to Submit the Law Enforcement Protection Fund Application for FY 18-19 in the Amount of \$79,800.00 (*Chris McCall, Police Chief*)
6. Resolution No. 6641 - Approving a Quitclaim Deed for Property Located North of Lot 2, Block 48A, Fifteenth Unit, of the Broadmoor Addition in Hobbs (*Kevin Robinson, Development Director*)
7. Consideration of Approval of Bid No. 1569-18 to Install Fence and Gates Around HFD Station #1 and Recommendation to Accept Bid from Valley Fence Company in the Amount of \$51,772.00 (*Barry Young, Deputy Fire Chief*)
8. Consideration of Approval of RFP No. 498-18 to Furnish Electrical Repairs and Replacement for the City of Hobbs and Recommendation to Accept Proposals and Enter Into Contracts with Four Firms: B & D Industries, Inc., Craig Electric Company, Gazzaway Electric and Kirkmeyer Electric, Inc. (*Manny Gomez, Acting City Manager*)

9. Resolution No. 6642 - Approving the Naming of Field #4 at Jefferson Park in Honor of Ronnie Martin (*Doug McDaniel, Parks and Recreation Director*)

DISCUSSION

10. Proposed Corporate Membership Rates at the CORE (*Doug McDaniel, Parks and Recreation Director*)
11. Proposed Facility Usage Fees at the CORE (*Doug McDaniel, Parks and Recreation Director*)

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

12. Consideration of Approval of a CES Contract with The PlayWell Group to Purchase Site Furnishings for the CORE in the Amount of \$82,911.76 (*Wade Whitehead, Parks Superintendent*)
13. Consideration of Approval of a CES Contract with Klein Automation & Electric, Inc., for the Purchase and Installation of Security Cameras in Various City Parks and at Splash Pads in the Amount of \$198,366.92 (*Doug McDaniel, Parks and Recreation Director*)
14. Consideration of Approval of a Contract with Dustrol, Inc., Utilizing the New Mexico GSA Price Agreement for Hot In Place Asphalt Recycling of Various City Streets in the Amount of \$117,456.49 (*Anthony Maldonado, Street Superintendent*)
15. Consideration of Approval of Bid No. 1566-18 for Jefferson Lift Station/Forcemain Replacement Project and Recommendation to Accept the Base Bid and Alternative from Entrench, Inc., in the Amount of \$128,814.81 (*Tim Woomeer, Utilities Director*)
16. Consideration of Approval of Change Order No. 6 on the Phase 10 Waterline Replacement Project with Entrench, Inc., in the Amount of \$119,696.00 (*Tim Woomeer, Utilities Director*)
17. **PUBLICATION:** Proposed Ordinance Repealing and Amending Section 2.58 of the Hobbs Municipal Code Regarding the Number of City of Hobbs Employees (*Mike Stone, City Attorney*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

Next Meeting Date:

- ▶ Regular Meeting - ***Monday, April 2, 2018***, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: March 14, 2018
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of March 5, 2018
- ▶ Special Commission Meeting of March 9, 2018

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:



Department Director



City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, March 5, 2018, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Cynthia Calderon
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner Don Gerth

Also present:

Manny Gomez, Acting City Manager/Fire Chief
Mike Stone, City Attorney
Efren Cortez, Assistant City Attorney
Brian Dunlap, Deputy Police Chief
Barry Young, Deputy Fire Chief
Chris Davis, Battalion Chief
Toby Spears, Finance Director
Ron Roberts, Information Technology Director
Todd Randall, City Engineer
Kevin Robinson, Development Director
Tim Woomer, Utilities Director
Britt Lusk, Administrative Services Director
Raymond Bonilla, Community Services Director
Doug McDaniel, Parks and Recreation Director
Linda Howell, Golf Course General Manager
Catherine Vorrasi, CORE Facility Director
Nicholas Goulet, Human Resources Director
Sandy Farrell, Library Director
Ann Betzen, Risk Manager/Executive Assistant
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
42 citizens

Invocation and Pledge of Allegiance

Commissioner Taylor delivered the invocation and Commissioner Buie led the Pledge of Allegiance.

Approval of Minutes

Commissioner Joseph Calderón moved that the minutes of the regular meeting held on February 20, 2018, be approved as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Gerth yes, Buie yes, Cobb yes. The motion carried.

Closed Session

The City Commission convened in closed executive session on Monday, March 5, 2018, at 5:00 p.m., for the discussion of the purchase, acquisition or disposal of real property, specifically the possible acquisition of real property in various areas located in Hobbs, New Mexico. The matters discussed in the closed meeting were limited only to those specified above. No action was taken during the meeting.

Proclamations and Awards of Merit

There were no proclamations or awards of merit presented.

Public Comments

Mr. Curtis Hipkins addressed the Commission regarding the condemned property at 309 West Berry. He cited Hobbs Municipal Code section 8.24 regarding remediation. He stated there is no mention of occupancy of the structure in the ordinance. He further stated the structure at 309 West Berry has achieved code compliance. Mr. Hipkins requested a hearing to rescind the resolution condemning the structure. He also requested further information regarding the requirement of a contractors license when the work is being completed by individuals and the reason for permits being withheld from the property owner under Chapter 14 of the Hobbs Municipal Code.

Mayor Cobb stated he will meet with Mr. Mike Stone, City Attorney, and Mr. Manny Gomez, Acting City Manager/Fire Chief, regarding these issues.

Consent Agenda

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Cynthia Calderon moved for approval of the following Consent Agenda Item(s):

Resolution No. 6634 - Authorizing the Submission of the Fire Prevention and Safety Grant, a Part of the Assistance to Firefighters Grant Program, for the Purchase of a Fire Safety Training Trailer.

Resolution No. 6635 - Relating to the Exchange of an Existing Influent Grinder.

Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Discussion

Discussion of Community Affairs Board's Recommendation to Name a Baseball Field at the Jefferson Park Ballfields in Honor of Ronnie Martin.

Mr. Doug McDaniel, Parks and Recreation Director, presented a recommendation from the Community Affairs Board (CAB) and stated it is the desire of the CAB to name the southern most baseball field at the Jefferson Park Ballfields in honor of the late Ronnie Martin. He stated Mr. Martin was an ambassador to the game of baseball in Hobbs and was very active with the youth of the community. Mr. McDaniel recognized CAB members Mr. Kevin Naegele, Ms. Helen Houston and Mr. Mike Clampitt, as well as Ms. Kim Martin Gonzales, daughter of Ronnie Martin.

Mr. Kevin Naegele, CAB Chairperson, stated the CAB would like to name the fields in honor of people who have made contributions to Hobbs baseball.

Ms. Kim Martin Gonzales, daughter of Ronnie Martin, gave a brief history of her father's accomplishments and stated he passed away in May, 2017. She thanked the Commission for their consideration in naming a baseball field after her father.

Mr. Mike Clampitt, CAB Vice-Chairperson, stated he played baseball with Mr. Martin and there was no better role model for youth than Ronnie Martin.

Commissioner Gerth stated he also played baseball with Mr. Martin.

Mr. McDaniel suggested naming Field #4, which is the larger of the two new fields, in honor of Mr. Ronnie Martin.

Action Items

Consideration of Approval of Bid No. 1568-18 for Renovations at Fire Station #3 and Recommendation to Reject All Bids.

Mr. Toby Spears, Finance Director, explained Bid No. 1568-18 and stated bids for the renovations at Fire Station #3 were opened on February 27, 2018. He stated all three of the bids exceeded the amount budgeted for the renovation project and it is the staff recommendation to reject all bids and change the scope of work.

There being no discussion, Commissioner Gerth moved to reject all bids on Bid No. 1568-18 for Renovations at Fire Station #3. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Resolution No. 6636 - Authorizing Support for the Submission of a Municipal Arterial Program (MAP) Application to the New Mexico Department of Transportation for Joe Harvey/Central Traffic Signal and Intersection Improvements in Hobbs.

Mr. Todd Randall, City Engineer, explained the resolution and stated the City is requesting support for the submission of a Municipal Arterial Program (MAP) application to the New Mexico Department of Transportation (DOT) for traffic signal and intersection improvements at the intersection of Joe Harvey Boulevard and Central Drive. He stated this project is currently budgeted for FY 2018 and, if approved, the funds will carry over to FY 2019. He added if this grant application is approved, it will create a new revenue stream reducing the need for general fund dollars on the project.

Commissioner Buie moved to approve Resolution No. 6636 as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor no, Gerth yes, Buie yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6637 - Resolution of Support for the Submission of a COOP Application to the New Mexico Department of Transportation for Traffic Signal Improvements at Various Street Intersections in Hobbs.

Mr. Randall explained the resolution and stated the City desires to submit an annual COOP application to the NMDOT for traffic signal improvements. He stated the traffic signal improvements will include LED lighting and battery back-ups at the intersection of

Texas and Dal Paso as well as the intersection of Highland and Dal Paso, both of which are located in school zones. He further stated the signals will be based on pedestrian demand, utilizing a flashing yellow light, a solid yellow light and a solid red light.

In response to Commissioner Taylor's inquiry, Mr. Randall stated the signals will be located at intersection of Texas and Dal Paso as well as the intersection of Highland and Dal Paso.

In answer to Commissioner Newman's question, Mr. Randall stated the need for a new signal on Dal Paso and Highland is very great. He stated there are approximately 15,000 vehicles traveling that street daily and two schools in the area. Mr. Randall stated the proposed signal lights will be more than just flashing lights.

In response to Commissioner Gerth's inquiry, Mr. Randall stated to his knowledge, there is not a crossing guard on duty at these crosswalks.

In response to Commissioner Cynthia Calderon's question, Mr. Randall stated the crosswalk is marked with thermal plastic strips opposed to paint. He stated he will request the Street Department to clean the strips which will make them more visible.

There being no more discussion, Commissioner Cynthia Calderon moved to approve Resolution No. 6637 as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Taylor yes, Joseph Calderón yes, Gerth yes, Buie yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

FINAL ADOPTION: Ordinance No. 1114 - Supplementing Chapter 12.28 of the Hobbs Municipal Code Regarding Setting Rules, Regulations and Fees at the Center of Recreational Excellence (CORE).

Mr. McDaniel stated the Center of Recreational Excellence (CORE) is currently under construction and when finished, the citizens of Hobbs will have a state-of-the-art recreational facility. He further stated the completion and opening of this facility will require the setting of rules, regulations and fees. Mr. McDaniel stated this ordinance was approved for publication on February 5, 2018, and is written in the same manner as other Parks and Recreation ordinances. He added the fees are voted on by the Commission.

Commissioner Newman stated he has received comments from citizens who think the Commission should approve the rules and regulations as well as the fees for the facilities.

Commissioner Buie expressed his appreciation to the CAB as well as Ms. Catherine Vorrasi, CORE Facility Director, for their willingness to work with the ideas presented from citizens and make changes where needed.

Proper publication having been made and there being no comments or further discussion, Commissioner Joseph Calderón moved to approve Ordinance No. 1114, supplementing Chapter 12.28 of the Hobbs Municipal Code regarding setting rules, regulations and fees at the CORE, as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. Copies of the ordinance and supporting documentation are attached and made a part of these minutes.

Resolution No. 6638 - Establishing Fees at the Center of Recreational Excellence (CORE).

Mr. McDaniel explained the resolution establishing fees at the CORE and stated a the 2014 Ballard King feasibility study was updated and the fees were compared to 13 recreational centers located in New Mexico, Arizona, Colorado, Texas and Michigan. He stated the total operating expenses will be offset by fees generated and contributions from CORE partners. He added this fee schedule has been discussed at several recent public meetings with the CAB, who has approved the fees.

In response to Commissioner Taylor's inquiry, Mr. McDaniel stated the program fees are for classes such as a yoga or an activity class and will be a separate cost from the admission fee.

In answer to Commissioner Cynthia Calderon's question, Mr. McDaniel stated the City conducted a feasibility study in 2014. He further explained the costs for operating expenses were recently updated with new figures. Because it's a new facility, the projected figures for the first two years are educated guesses. Mr. McDaniel stated they are anticipating operating costs of approximately \$3.8 million. He further stated with \$400,000 in funding from partners, \$3.4 million will be recovered from user fees and City general funds.

In response to Mayor Cobb's inquiry, Mr. McDaniel stated the CORE is a special revenue line item, similar to Lodgers' Tax, that will need to be balanced out every year. He stated remaining funds would be transferred to the City's general fund to balance.

Mr. Spears stated the subsidy goal is to collect 50% of the operating costs from the fees. He stated a subsidy ratio is written into the Memorandum of Understanding

(MOU) with the partners which reflects \$1.5 million will be derived from fees and \$1.5 million from general funds and lodgers' tax.

Mayor Cobb stated the CORE is very important to the community.

Commissioner Buie stated the City has received input regarding fees from the entire community during the recent public meetings.

In response to a question from Mr. Oscar Gonzalez, Mayor Cobb stated lodgers' tax funds are used to bring heads-in-beds and can also be used by a public entity, such as the funds used by the Lea County Event Center.

In further response to Mr. Gonzales' inquiry, Mr. Spears explained the breakdown of lodgers' tax funds as directed by the ordinance. Once open, he stated the CORE will bring in soccer and volleyball tournaments as well as swim events which will put heads in beds. He added changes to the ordinance are being discussed as well.

Mayor Cobb stated this issue will be discussed in further detail during the budget process. He stated the initial CORE focus is to bring guests to the community and bring outside money to Hobbs.

Mr. McDaniel agreed and stated economic development is part of the CORE mission statement.

In answer to Commissioner Newman's questions regarding fees, Mr. McDaniel stated New Mexico Junior College (NMJC) will be utilizing the warm water pool for the classes currently held at Del Norte Fitness Center and the fees collected from the class will go to NMJC. As requested by the Commission, the proposed fee schedule was mailed out with the City's water bills and was also sent home with the students at the Hobbs Municipal Schools. Mr. McDaniel stated Ms. Lindsay Chism-McCarter, CORE Marketing Coordinator, has been collecting feedback from citizens on social media as well as from students.

In response to Commissioner Newman's inquiry, Ms. Catherine Vorrasi, CORE Facility Director, stated she has received many inquiries regarding room reservations.

In reply to Commissioner Cynthia Calderon's question, Ms. Vorrasi stated the closure date for the Hobbs High School pool is still being discussed.

Commissioner Newman requested that the Commission receive copies of any feedback that is being received.

In response to Ms. Wanda Bell's comments regarding non-profit entities being unaware of the use of lodgers' tax funds, Mayor Cobb stated the funds used from lodgers' tax will be for advertising the CORE and the State Statutes regarding lodgers' tax will still apply.

Ms. Bell stated the use of lodgers' tax is very unclear.

Mayor Cobb stated the rules of use for lodgers' tax by for profit and non-profit groups will still apply.

Ms. Bell stated an event must bring heads-in-beds to apply for lodgers' tax.

There being no further discussion, Commissioner Joseph Calderón moved to approve Resolution No. 6638 as presented. Commissioner Gerth seconded the motion and the vote was recorded as follows: Newman no, Cynthia Calderon yes, Joseph Calderón yes Taylor yes, Gerth yes, Buie no, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of a Professional Services Agreement with Life Skills Fore Youth of the Pecos for the First Tee Program at Rockwind Community Links.

Mr. McDaniel presented a professional services agreement with Life Skills Fore Youth of the Pecos to continue the First Tee Program at Rockwind Community Links. He stated the program is currently in its third year at Rockwind. The partnership with the Life Skills Fore Youth has given local youth golfers the opportunity to participate in the nationally renowned program. The program has expanded to included an initiative with the Hobbs Boys and Girls Club at three elementary schools. Mr. McDaniel stated the First Tee Program has a "Mommy and Me" program which offers golf to children as young as three years old, lessons for home-school youth on Fridays and a Junior Roadmap for youth. He recognized Ms. Adrienne Fields, with Life Skills Fore Youth of the Pecos, and Ms. Kristy Hughes, Hobbs First Tee Program Director. Mr. McDaniel stated the First Tee Program is tremendously successful and staff recommends renewing the program at the cost of \$109,560 annually.

In response to Commissioner Gerth's inquiry, Ms. Linda Howell, Rockwind Community Links General Manager, stated in comparison to other First Tee Programs statewide, the Hobbs program is by far the largest.

In reply to Commissioner Cynthia Calderon's question, Ms. Howell stated the funds requested will provide labor and coaches for the First Tee Program. She stated the First Tee Program takes coaches to the elementary schools and to the Boys and Girls

Club to teach the "Nine Core Values". She stated 80% of the requested funds are reserved for labor and the remaining 20% is for supplies.

In further answer to Commissioner Cynthia Calderon's question, Ms. Howell stated the fee for the ten-week program is \$60 and the fee for the five-week program is \$30. She stated scholarships are also available.

In response to Commissioner Taylor's inquiry, Ms. Kristy Hughes, Program Director for Hobbs First Tee, stated there are approximately 20-25 program participants throughout the year and ten coaches at a time.

Commissioner Buie stated a friend in Farmington, New Mexico, asked him about the Hobbs First Tee Program. He stated the success of our program is being discussed all over the State.

Commissioner Gerth stated the numbers coming from the elementary schools are astonishing.

Commissioner Buie commented the First Tee Program is opening doors for youth.

Ms. Howell stated the First Tee Program is a global initiative to bring the game of golf and core values to the youth of the community. She added golf brings success and opportunity to the youth participants.

In response to Commissioner Taylor's inquiry, Ms. Howell stated there are 25 participants in each class with a ration of one coach per six students. She stated the classes are very disciplined.

Commissioner Joseph Calderón stated the life skills taught to the youth are very important.

Commissioner Newman thanked Ms. Howell and Mr. Matt Hughes, Golf Superintendent. He stated it is great to be reaching out to the youth of the community.

Commissioner Buie moved to approve a Professional Services Agreement with Life Skills Fore Youth of the Pecos for the First Tee Program at Rockwind Community Links as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Cynthia Calderon yes, Joseph Calderón yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Mayor Cobb thanked everyone for their attendance at tonight's meeting. He stated the next scheduled Commission meeting will be a Special Commission meeting on Friday, March 9, 2018, at 11:00 a.m. to canvass the election results. He further stated the next regular Commission meeting is scheduled on Monday, March 19, 2018.

Commissioner Newman recognized the students from Hobbs High School present in the audience.

Commissioner Buie stated this may be his last meeting as a Commissioner. He further stated he has met some great people and had a ball serving the community.

Commissioner Joseph Calderón stated he has known Commissioner Buie for a long time. He stated Commissioner Buie has a big heart for kids and he appreciates the friendship they have developed.

Commissioner Taylor thanked Commissioner Buie for his service. She expressed her admiration for him and encouraged Commissioner Buie to always stand for what he believes in.

Commissioner Cynthia Calderon also thanked Commissioner Buie and expressed her appreciation for the teaching he has given over the years. She wished him and his family the best.

Commissioner Gerth thanked Commissioner Buie for his service. He also recognized family members, Mr. Garrison Scott and Ms. Jenny Scott, who were present in the audience.

Acting City Manager/Fire Chief Manny Gomez expressed his appreciation to Commissioner Buie for his honesty and service to the community.

Mayor Cobb also expressed appreciation to Commissioner Buie. He stated, looking back, Commissioner Buie has helped make the community a much better place.

Adjournment

There being no further discussion or business, Commissioner Joseph Calderón moved that the meeting adjourn. Commissioner Gerth seconded the motion. The vote was recorded as follows: Newman yes, Joseph Calderón yes, Cynthia Calderon yes, Taylor yes, Gerth yes, Buie yes, Cobb yes. The motion carried. The meeting adjourned at 7:15 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Minutes of the special meeting of the Hobbs City Commission held on Friday, March 9, 2018, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 11:00 a.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Marshall R. Newman
Commissioner Patricia A. Taylor (*arrived at 11:05 a.m.*)
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner Don Gerth

Absent: Commissioner Cynthia Calderon

Also present: Manny Gomez, Acting City Manager/Fire Chief
Mike Stone, City Attorney
Efren Cortez, Assistant City Attorney
Chris McCall, Police Chief
Toby Spears, Finance Director
Todd Randall, City Engineer
Doug McDaniel, Parks and Recreation Director
Ron Roberts, Information Technology Director
Meghan Mooney, Director of Communications
Sandy Farrell, Library Director
Ann Betzen, Executive Assistant/Risk Manager
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
15 citizens

Invocation and Pledge of Allegiance

Mayor Cobb delivered the invocation and Commissioner Gerth led the Pledge of Allegiance.

Public Comments

There were no public comments

Discussion

Ms. Jan Fletcher, City Clerk, stated she and Ms. Mollie Maldonado, Deputy City Clerk, are here today to present the election returns for official approval and certification. She stated the canvass of the election returns from the regular municipal election held on March 6, 2018, as compiled by the Canvass Committee

consisting of the governing body, the City Clerk, and Deputy Clerk. The final votes are summarized as follows:

TOTAL VOTES CAST IN ALL PRECINCTS 1,814

CONSOLIDATED PRECINCTS

VOTING CONVENIENCE CENTER (VCC)

Hobbs Municipal Schools Training Facility, 2110 East Sanger

VOTES CAST 298

Commissioner, District 2

Christopher R. Mills 103
Cynthia Denise Calderon 49

Commissioner, District 4

Joseph D. Calderon 6

Commissioner, District 5

Scot A. Youngblood 13
Oscar Gonzalez 13
Roy Dwayne Penick 9
Lance E. Wiseman 10
Dennis Wayne Barcuch 9

Commissioner, District 6

Buddy G. Collins 0
Johnny R. Castillo 1
Donald Ray Gerth 1

Municipal Judge, At Large

Brian C. Belyeu 53
Jeffrey Alan Lee 13
Kelly W. Wilson, Jr. 29
Benjamin H. Harrison 126
Shannon E. Carter-Arguello 75

**VOTING CONVENIENCE CENTER (VCC)
City Hall Annex, 200 East Broadway**

VOTES CAST 294

Commissioner, District 2

Christopher R. Mills 34
Cynthia Denise Calderon 21

Commissioner, District 4

Joseph D. Calderon 35

Commissioner, District 5

Scot A. Youngblood 11
Oscar Gonzalez 17
Roy Dwayne Penick 23
Lance E. Wiseman 9
Dennis Wayne Barcuch 4

Commissioner, District 6

Buddy G. Collins 5
Johnny R. Castillo 7
Donald Ray Gerth 17

Municipal Judge, At Large

Brian C. Belyeu 64
Jeffrey Alan Lee 11
Kelly W. Wilson, Jr. 26
Benjamin H. Harrison 95
Shannon E. Carter-Arguello 94

**VOTING CONVENIENCE CENTER (VCC)
Teen Center, 620 West Alto**

VOTES CAST 431

Commissioner, District 2

Christopher R. Mills 34
Cynthia Denise Calderon 35

Commissioner, District 4

Joseph D. Calderon 14

Commissioner, District 5

Scot A. Youngblood	38
Oscar Gonzalez	27
Roy Dwayne Penick	40
Lance E. Wiseman	13
Dennis Wayne Barcuch	13

Commissioner, District 6

Buddy G. Collins	16
Johnny R. Castillo	31
Donald Ray Gerth	32

Municipal Judge, At Large

Brian C. Belyeu	99
Jeffrey Alan Lee	13
Kelly W. Wilson, Jr.	41
Benjamin H. Harrison	160
Shannon E. Carter-Arguello	116

VOTING CONVENIENCE CENTER (VCC)

Lea County Event Center, 5101 Lovington Highway

VOTES CAST 298

Commissioner, District 2

Christopher R. Mills	30
Cynthia Denise Calderon	19

Commissioner, District 4

Joseph D. Calderon	2
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Commissioner, District 5

Scot A. Youngblood	45
Oscar Gonzalez	26
Roy Dwayne Penick	51
Lance E. Wiseman	34
Dennis Wayne Barcuch	33

Commissioner, District 6

Buddy G. Collins	0
Johnny R. Castillo	1
Donald Ray Gerth	2

Municipal Judge, At Large

Brian C. Belyeu	59
Jeffrey Alan Lee	11
Kelly W. Wilson, Jr.	32
Benjamin H. Harrison	133
Shannon E. Carter-Arguello	59

ABSENTEE PRECINCT

City Hall, 200 East Broadway

VOTES CAST **46**

Commissioner, District 2

Christopher R. Mills	10
Cynthia Denise Calderon	2

Commissioner, District 4

Joseph D. Calderon	2
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Commissioner, District 5

Scot A. Youngblood	5
Oscar Gonzalez	2
Roy Dwayne Penick	1
Lance E. Wiseman	4
Dennis Wayne Barcuch	0

Commissioner, District 6

Buddy G. Collins	0
Johnny R. Castillo	1
Donald Ray Gerth	2

Municipal Judge, At Large

Brian C. Belyeu	7
Jeffrey Alan Lee	0
Kelly W. Wilson, Jr.	4
Benjamin H. Harrison	24
Shannon E. Carter-Arguello	11

EARLY PRECINCT

City Hall, 200 East Broadway

VOTES CAST **447**

Commissioner, District 2

Christopher R. Mills	62
Cynthia Denise Calderon	38

<u>Commissioner, District 4</u>	
Joseph D. Calderon	10
<u>Commissioner, District 5</u>	
Scot A. Youngblood	26
Oscar Gonzalez	26
Roy Dwayne Penick	62
Lance E. Wiseman	23
Dennis Wayne Barcuch	15
<u>Commissioner, District 6</u>	
Buddy G. Collins	16
Johnny R. Castillo	9
Donald Ray Gerth	10
<u>Municipal Judge, At Large</u>	
Brian C. Belyeu	105
Jeffrey Alan Lee	12
Kelly W. Wilson, Jr.	50
Benjamin H. Harrison	164
Shannon E. Carter-Arguello	110

SUMMARY OF TOTAL VOTES

<u>Commissioner, District 2</u>	
Christopher R. Mills	273
Cynthia Denise Calderon	164
<u>Commissioner, District 4</u>	
Joseph D. Calderon	69
<u>Commissioner, District 5</u>	
Scot A. Youngblood	138
Oscar Gonzalez	111
Roy Dwayne Penick	186
Lance E. Wiseman	93
Dennis Wayne Barcuch	74
<u>Commissioner, District 6</u>	
Buddy G. Collins	37
Johnny R. Castillo	50
Donald Ray Gerth	64

Municipal Judge, At Large

Brian C. Belyeu	387
Jeffrey Alan Lee	60
Kelly W. Wilson, Jr.	182
Benjamin H. Harrison	702
Shannon E. Carter-Arguello	465

ELIGIBLE VOTER SUMMARY

The total number of registered voters eligible to vote in the Regular Municipal Election on March 6, 2018, was 16,690. The total number of voters was 1,814 resulting in a 10.87% turnout.

Breakdown of Eligible Voters by District:

District 1 Voters	3,705
District 2 Voters -	3,384
District 3 Voters -	2,081
District 4 Voters -	2,007
District 5 Voters -	3,449
District 6 Voters -	<u>2,064</u>
	16,690

Ms. Fletcher certified the following candidates were elected to the following offices:

Commissioner, District 2	Christopher R. Mills
Commissioner, District 4	Joseph D. Calderon
Commissioner, District 6	Donald Ray Gerth

Ms. Fletcher further certified that because no candidate received at least 40% of the votes cast for the following offices, a runoff election will be held on April 10, 2018, with the following candidates:

Commissioner, District 5	Scot A. Youngblood Roy Dwayne Penick
Municipal Judge, At Large	Benjamin H. Harrison Shannon E. Carter-Arguello

Ms. Fletcher stated all of the vote counts as reported on Tuesday evening are accurate and have been verified with the tabulator tapes, copies of which are attached.

Action Item

Resolution No. 6639 - Confirming the Certificate of Canvass of the Regular Municipal Election Held March 6, 2018, in the City of Hobbs, New Mexico.

Ms. Fletcher explained the resolution and stated it confirms the Certificate of Canvass of the Regular Municipal Election held March 6, 2018, in the City of Hobbs, New Mexico, as presented and declares that Mr. Christopher R. Mills, Mr. Joseph D. Calderon and Mr. Donald Ray Gerth have been duly elected by a majority of the voters. She further stated it declares that a runoff election will be held between Mr. Scot A. Youngblood and Mr. Roy Dwayne Penick for the position of Commissioner, District 5, and between Mr. Benjamin H. Harrison and Ms. Shannon E. Carter-Arguello for the position of Municipal Judge, at large. Ms. Fletcher stated this resolution takes full force and effect immediately upon its approval and passage and is presented for formal action by the Commission.

There being no discussion, Commissioner Buie moved that Resolution No. 6639 be adopted as presented. Commissioner Newman seconded the motion and the vote was recorded as follows: Newman yes, Taylor yes, Joseph Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Resolution No. 6640 - Possible Action, if Necessary, Calling for a Run Off Municipal Election to be Held on April 10, 2018.

Ms. Fletcher reviewed the history of the City Charter and stated during the Charter review process, which occurred in the latter part of 2009, several revisions were suggested to the City Charter. She stated at a regular municipal election held on March 2, 2010, voters in the City elected to amend the City Charter to include provisions related to the recall of elected officials and related to runoff elections. Ms. Fletcher stated this year, 2018, is the first municipal election in which the runoff provision has been applicable. She further stated Section 2-6 of the Hobbs City Charter provides that if no candidate receives at least 40% of the votes cast for a particular office, a runoff election shall be held within 45 days after certification of the election results. Ms. Fletcher stated the two qualified candidates who receive the highest number of votes shall automatically become the candidates in a runoff election. She further stated the Charter further provides that the Commission shall fix the day of the runoff election, and specify the offices to be filled and the names of the candidates therefor. Ms. Fletcher stated the resolution must be published once, at least 7 days before the runoff election date and no other publications are

required. She stated the eligibility to vote in a runoff election shall be the same as in the original election for the particular office.

Ms. Fletcher stated in working to create a runoff election calendar, there were some prohibited dates to be considered due to the Primary Election on June 5th. She stated accordingly, the date for the runoff municipal election has been scheduled on Tuesday, April 10, 2018, for the following offices and candidates:

<u>City Commissioner, District 5</u>	<u>Municipal Judge, At Large</u>
Scot A. Youngblood	Benjamin H. Harrison
Roy Dwayne Penick	Shannon E. Carter-Arguello

Ms. Maldonado stated all of the precincts have been consolidated and the City will utilize the same four VCCs that were used earlier this week in the election. Those are:

- ▶ Hobbs City Hall Annex, 1st Floor, 200 East Broadway
- ▶ Hobbs Teen Center, 620 West Alto
- ▶ Hobbs Municipal Schools Training Center, 2110 East Sanger
- ▶ Lea County Event Center, 5101 Lovington Highway

- ▶ Absentee - City Clerk's Office, 200 East Broadway
- ▶ Early - City Clerk's Office, 200 East Broadway

Ms. Maldonado stated the polls will be open from 7:00 a.m. and close at 7:00 p.m. on election day. She further stated the dates of interest related to the runoff election are as follows:

- ▶ March 13, 2018 - Voter Registration Closes with the Lea County Clerk at 5:00 p.m.
- ▶ March 21, 2018 - First Day for Absentee and Early Voting
- ▶ April 6, 2018 - Last Day for Issuance of Absentee Ballots and Early Voting
- ▶ April 10, 2018 - Election Day
- ▶ April 13, 2018 - Canvass of Election Results

Ms. Maldonado clarified that any qualified elector who is eligible to vote in a municipal election will be eligible to vote in the runoff election. She stated voters in all districts will be voting on the position of Municipal Judge, at large and only voters in District 5 will be voting on the position of City Commissioner.

Ms. Fletcher stated Precinct Officials for the election are listed in the resolution at their designated polling places and will be paid \$200.00 for their services on election day. She further stated the overall anticipated cost of the election is estimated at \$25,000.00. Ms. Fletcher stated some additional advertisement and notification

may be necessary since this is the first ever runoff election in the City of Hobbs. She stated the following approval of this resolution, the process will begin, and the first item of business to handle is drawing for ballot positions by the candidates in the Run Off election.

Mayor Cobb acknowledged Ms. Fletcher and Ms. Maldonado for their confidence and being well informed on their duties in the Clerk's Office and how well run it is along with the election.

Mayor Cobb requested Ms. Fletcher administer the oath of office to the newly elected officials and then do the ballot drawing for the Run Off election.

Ms. Fletcher administered the Oaths of Office to Mr. Mills, Mr. Joseph D. Calderon and Mr. Gerth. The newly-elected officials took their seats at the front of the room.

Ms. Fletcher conducted the ballot drawing with Mr. Youngblood, Mr. Penick, Mr. Harrison and Ms. Carter-Arguello. The ballot order is as follows:

City Commissioner, District 5

Roy Dwayne Penick
Scot A. Youngblood

Municipal Judge, At Large

Benjamin H. Harrison
Shannon E. Carter-Arguello

There being no further discussion, Commissioner Gerth moved that Resolution No. 6640 be adopted as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Joseph Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached and made a part of these minutes.

Comments by City Commissioners, City Manager

Commissioner Taylor thanked everyone in attendance at today's meeting.

Commissioner Mills thanked everyone for their vote and stated he is ready to get to work as a Commissioner.

Commissioner Gerth expressed appreciation to everyone for their vote, and stated he is looking forward to the next four years.

Acting City Manager/Fire Chief Manny Gomez thanked Ms. Fletcher, Ms. Maldonado and the poll workers for their outstanding job on the Regular Municipal Election.

Mayor Cobb thanked everyone for their attendance at today's meeting and wished everyone a great weekend.

Adjournment

There being no further discussion or comments, Commissioner Mills moved that the meeting adjourn. Commissioner Buie seconded the motion and the vote was recorded as follows: Newman yes, Mills yes, Taylor yes, Joseph Calderón yes, Buie yes, Gerth yes, Cobb yes. The meeting adjourned at 11:25 a.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, New Mexico Junior College is located in Hobbs, New Mexico; and

WHEREAS, New Mexico Junior College Lady Thunderbirds Track and Field Team has successfully secured the title of NJCAA Indoor Track and Field National Champions; and

WHEREAS, New Mexico Junior College Lady T-Birds Track and Field team proudly represented our community in the NJCAA National Championships in Lubbock, Texas; and

WHEREAS, New Mexico Junior College T-Birds were one of 60 women's teams to compete for the NJCAA National Championship; and

WHEREAS, New Mexico Junior College Lady Thunderbirds captured their second straight women's indoor track and field national championship.

NOW THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, do hereby proclaim March 19, 2018, as

“New Mexico Junior College Lady T-Birds Day”

in the City of Hobbs in recognition of their outstanding accomplishments and with congratulations for a job well done!

IN WITNESS, WHEREOF, I have hereunto set my hand this 19th day of March, 2018, and cause the seal of the City of Hobbs to be affixed hereto.

Sam D. Cobb, Mayor

ATTEST:


Jan Fletcher, City Clerk





CONSENT AGENDA



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: Law Enforcement Protection Fund
DEPT. OF ORIGIN: Police Department
DATE SUBMITTED: March 5, 2018
SUBMITTED BY: Chris McCall, Chief of Police

Summary: *The Law Enforcement Protection Fund (LEPF) provides funding to municipal police departments based on size of city and number of certified police officers employed. The Hobbs Police Department is eligible for \$79,800 in LEPF in 2018-19.*

Fiscal Impact:

Reviewed By: _____

[Signature]
Finance Department

\$79,800 in funding from LEPF for the Hobbs Police Department.

Attachments:

1. Application for LEPF funding

Legal Review:

Approved As To Form: _____

[Signature]
City Attorney

Recommendation:

The City Commission approve the Application for LEPF funding on behalf of the Hobbs Police Department.

Approved For Submittal By:

[Signature]
Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Continued To: _____

Ordinance No. _____

Referred To: _____

Approved _____

Denied _____

Other _____

File No. _____

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS
FOR CLASS 2 MUNICIPALITIES AND COUNTIES
PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978
FOR THE JULY 1, 2018 - JUNE 30, 2019 FISCAL YEAR

I. Municipality or County: Hobbs

II. Computation of Proposed Distribution:

A. Class 2 (Population per 2010 Census = 20,001 to 160,000) \$30,000

B. Total Number of Full-Time Certified Police Officers
or Sheriff Deputies (*) multiplied by \$600 (**):

83 x \$600 = \$49,800

(*) Each officer or Deputy listed on Supplemental Schedule (page 2) must be certified by the New Mexico Police Academy pursuant to Section 29-7-9 NMSA or authorized as a New Mexico Peace Officer pursuant to Section 29-1-11 NMSA. Certification status of officers for whom the award is requested must be current on the March 31, 2018 DPS Registry or officers must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2018.

C. Total Requested Distribution** (A + B) \$79,800

III. Amounts distributed from the Law Enforcement Protection Fund must be expended only for the purposes allowed by Section 29-13-7 NMSA 1978. Please itemize the proposed use of these funds below:

A. Repair and purchase of law enforcement apparatus and equipment which meet minimum nationally recognized standards. (Please Note: regular maintenance on vehicles and police equipment; office furniture and supplies; or operating expenses are not allowable expenses) Rule 2 NMAC 110.3	\$
B. Expenses associated with advanced law enforcement planning and training.	
C. Complying with match or contribution requirements for the receipt of federal funds relating to criminal justice programs.	
D. New Mexico Finance Authority Loan Intercept Agreement.	
E. TOTAL REQUESTED EXPENDITURES**	\$

**Total Requested Expenditures (Section III) must equal Total Requested Distribution (Section II).

IV. CERTIFICATION: Under penalty of law, we hereby certify that to the best of our knowledge and belief, the information contained in this application is correct, and that all expenditures of Law Enforcement Protection Fund monies will be made in accordance with Sections 29-13-7 and 29-13-9 NMSA 1978 as well as Rule 2 NMAC 110.3.

Mayor/Chairman


Police Chief or Sheriff

03/05/18
Date

(**) Per officer rate is based on current law as of 2/23/17.

Municipality/County: Hobbs / Lea

Contact Name: Nathan Eubank

Contact Title: Training Sergeant

Contact Phone Number: (575)391-2621

Contact Email: neubank@hobbsnm.org

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the Department of Public Safety (DPS), New Mexico Police Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies	Certificate Number	Cert. Date
1) Aguirre, Laura	10-0090-P	6/08/2010
2) Aldrete, Fidel	99-0336-P	11/29/1999
3) Anguiano, Ashley	16-0094-P	4/01/2016
4) Barrientes, Marina	11-0306-P	12/08/2011
5) Benavides, John	01-0274-P	12/07/2001
6) Benson Jr, Stanley R.	02-0232-P	12/12/2002
7) Berdoza, Eric	13-0341-P	12/11/2013
8) Blanchard, Robert	09-0067-P	6/12/2009
9) Blevins, Shane	06-0185-P	11/29/2006
10) Brackeen, Troy	04-0273-P	4/12/2006
11) Brown, Kelly J.	00-0084-P	5/15/2000
12) Buescher, Drew C.	03-0284-P	12/12/2003
13) Burke, Brian L.	14-0240-P	9/19/2014
14) Burleson, Matthew	13-0050-P	4/04/2013
15) Clemmer, Joseph B.	09-0267-P	12/10/2009
16) Dimock, Todd A.	16-0164-P	6/15/2016
17) Dunlap, Brian L.	99-0027-P	1/08/1999
18) Eubank, Nathan D.	06-0076-P	6/08/2006
19) Faulkner, Douglas	15-0151-P	5/21/2015
20) Fermin, Yvette E.	17-0181-P	6/30/2017
21) Ford, Jenna E.	15-0056-P	3/13/2015
22) Ford, Seth M.	15-0057-P	3/13/2015

NOTE: Please use name as reported to DPS, e.g. If an officer has changed his/her last name and change has not been reported to DPS.

Municipality/County: Hobbs / Lea

Contact Name: Nathan Eubank

Contact Title: Training Sergeant

Contact Phone Number: (575)391-2621

Contact Email: neubank@hobbsnm.org

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the Department of Public Safety (DPS), New Mexico Police Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies	Certificate Number	Cert. Date
1) Garcia, Diana	12-0320-P	12/13/2012
2) Garrett, Danny M.	07-0061-P	6/13/2007
3) Generotzky, Bryan	09-0071-P	6/12/2009
4) Glass, Robert	17-0182-P	6/30/2017
5) Gomez, Christopher E.	04-0119-P	6/03/2004
6) Gordon, Joshua	15-0059-P	3/13/2015
7) Grady, Teresa R.	14-0050-P	3/21/2014
8) Guerrero, Ricky L.	12-0067-P	5/04/2012
9) Guy, Jason L.	14-0141-P	5/02/2014
10) Hammer, Robert	14-0244-P	9/19/2014
11) Hardison, Shawn B.	01-0087-P	6/01/2001
12) Harrington, Wad C.	14-0245-P	9/19/2014
13) Hawkins, Jerry L.	07-0417-P	12/14/2007
14) Helton, Corey M.	94-0417-P	12/09/1994
15) Herrera, Jason A.	09-0073-P	6/12/2009
16) Hille Jr., Rudy	14-0293-P	12/10/2014
17) Hoff, Jayson	15-0159-P	5/21/2015
18) Hopper, Royal P.	13-0054-P	4/04/2013
19) Ingley, Brendan	01-0277-P	12/07/2001
20) Jackson, Travis L.	03-0289-P	12/12/2003
21) Jaimes, Juan Carlos	17-0291-P	12/12/2017
22) James, Joshua M.	15-0061-P	3/13/2015

NOTE: Please use name as reported to DPS, e.g. If an officer has changed his/her last name and change has not been reported to DPS.

Municipality/County: Hobbs / Lea

Contact Name: Nathan Eubank

Contact Title: Training Sergeant

Contact Phone Number: (575)391-2621

Contact Email: neubank@hobbsnm.org

Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the Department of Public Safety (DPS), New Mexico Police Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies	Certificate Number	Cert. Date
1) Jimenez, Jessica	12-0327-P	12/13/2012
2) Keenan, Albert S.	97-0370-P	10/09/1997
3) Kirk, Jeremy S.	14-0143-P	5/02/2014
4) Labastida, Rafeal	06-0082-P	6/08/2006
5) Lara, Tyra M.	13-0355-P	6/12/2013
6) Mann, Nikolas	17-0184-P	6/30/2017
7) Marinovich, Brandon N.	14-0148-P	5/02/2014
8) Martinez, Carlos R.	02-0221-P	9/30/2002
9) Martinez, Isaac R.	07-0157-P	9/14/2007
10) Martinez, Kevin	14-0052-P	3/21/2014
11) Mattocks, Alvin K.	13-0253-P	10/04/2013
12) McCall, Christopher	99-0347-P	12/03/1999
13) McEachern, Timothy W.	13-0056-P	4/04/2013
14) Miller, Clipper	99-0342-P	11/29/1999
15) Moen, Ryan J.	13-0058-P	4/04/2013
16) Molinaro, Reanna C.	14-0149-P	5/02/2014
17) Mora, Isidro	17-0186-P	6/30/2017
18) Moyers, Jeffrey T.	93-0137-P	6/04/1993
19) Munro, Mark R.	07-0263-P	12/14/2007
20) Olenik, Matthew S.	14-0055-P	3/21/2014
21) Ozuna, Rudolpho	16-0339-P	12/02/2016
22) Pereyra, Nicholas	17-0296-P	12/12/2017

NOTE: Please use name as reported to DPS, e.g. If an officer has changed his/her last name and change has not been reported to DPS.

Municipality/County: Hobbs / Lea

Contact Name: Nathan Eubank

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Contact Phone Number: (575)391-2621

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Instructions: List the name, certificate number, and date of certification of all full-time police officers and sheriff deputies certified by the Department of Public Safety (DPS), New Mexico Police Academy pursuant to Section 29-7-8 NMSA 1978 or authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA 1978. Please photocopy this form if additional space is needed.

Name of Full-Time Certified Police Officers and Sheriff Deputies	Certificate Number	Cert. Date
1) Ramirez, German	14-0297-P	12/10/2014
2) Russell, Scott	16-0343-P	12/02/2016
3) Seay, Dustin L.	14-0248-P	9/19/2014
4) Shah, Samir	17-0189-P	6/30/2017
5) Solomon, Brandon E.	13-0359-P	12/11/2013
6) Soriano, Jorge	16-0176-P	6/15/2016
7) Stoddard, Thomas C.	13-0060-P	4/04/2013
8) Stone, Michael L.	01-0093-P	6/01/2001
9) Thomas, Michael A.	13-0255-P	10/04/2013
10) Thomas, Joshua	16-0179-P	6/15/2016
11) Torres, David M.	16-0180-P	6/15/2016
12) Walker, Hayden	14-0419-P	5/02/2014
13) Walker Michael G.	99-0157-P	6/21/2002
14) White, Ahmaad R.	09-0279-P	12/10/2009
15) Wiseman, Zane	17-0301-P	12/10/2009
16) Wright, Chad J.	02-0092-P	2/18/2011
17) Marin, Crystal	13-0346-P	12/11/2013
18)		
19)		
20)		
21)		
22)		

NOTE: Please use name as reported to DPS, e.g. If an officer has changed his/her last name and change has not been reported to DPS.

TITLE 2 PUBLIC FINANCE
CHAPTER 110 LOCAL GOVERNMENT GRANTS
PART 3 LAW ENFORCEMENT PROTECTION FUND DISTRIBUTION

2.110.3.1 ISSUING AGENCY: Department of Finance, and Administration, Local Government Division.
[2.110.3.1 NMAC - Rp, 2 NMAC 110.3.1, 12/27/2017]

2.110.3.2 SCOPE: These rules and regulations shall apply to all governmental entities that have participated in and received money from the fund or that expect to qualify to participate in the annual distribution of the fund.
[2.110.3.2 NMAC - Rp, 2 NMAC 110.3.2, 12/27/2017]

2.110.3.3 STATUTORY AUTHORITY: The division makes these rules pursuant to the authority of the Law Enforcement Protection Fund Act, being Sections 29-13-1 through 29-13-9 NMSA 1978, as amended.
[2.110.3.3 NMAC - Rp, 2 NMAC 110.3.3, 12/27/2017]

2.110.3.4 DURATION: Permanent.
[2.110.3.4 NMAC - Rp, 2 NMAC 110.3.4, 12/27/2017]

2.110.3.5 EFFECTIVE DATE: December 27, 2017, unless a different date is cited at the end of a section or paragraph.
[2.110.3.5 NMAC - Rp, 2 NMAC 110.3.5, 12/27/2017]

2.110.3.6 OBJECTIVE: These rules and regulations provide procedures for applying for participation in the annual distribution of the fund and clarify the eligible uses of the fund.
[2.110.3.6 NMAC - Rp, 2 NMAC 110.3.6, 12/27/2017]

2.110.3.7 DEFINITIONS:

- A. "Academy" means the New Mexico law enforcement academy.
- B. "Accumulation" means holding funds from year to year to create a balance at the governmental entity level.
- C. "Applicant" means any governmental entity allowed by law to seek participation in the distribution from the fund.
- D. "Carryover" means, with the written approval of the division, retaining an unexpended award amount remaining at the end of one fiscal year and applying it to the immediately succeeding fiscal year only.
- E. "Division" means the local government division of the department of finance and administration.
- F. "Fund" means the law enforcement protection fund created in the Law Enforcement Protection Fund Act, as amended.
- G. "Governmental entity" means the academy, a municipality, university, tribe or pueblo located wholly or partly in New Mexico, or a county.
- H. "Tribal police department" means any tribal or pueblo police department that has entered into an agreement with the department of public safety pursuant to Section 29-1-11 NMSA 1978. The law enforcement agencies of the bureau of Indian affairs do not qualify because they are federal agencies.

[2.110.3.7 NMAC - Rp, 2 NMAC 110.3.7, 12/27/2017]

2.110.3.8 ELIGIBLE USES OF FUND:

- A. The fund shall be used only for the purposes set forth in the Law Enforcement Protection Fund Act, as amended, including but not limited to Section 29-13-7 NMSA 1978.
- B. Eligible expenditures may include but are not limited to:
 - (1) law enforcement equipment;
 - (2) guns, holsters, surveillance equipment, vehicles, uniforms, belts, badges and related apparatus to be used by law enforcement personnel;

- (3) computers, printers, phones, fax machines, copy machines, software and projectors which are used by sheriffs or police officers;
- (4) advanced law enforcement training manuals;
- (5) advanced law enforcement planning and training in New Mexico or out of New Mexico if a comparable level of training is not available;
- (6) purchasing, certifying and training of dogs in K-9 units;
- (7) purchase of law enforcement equipment, including protective vests, for police dogs;
- (8) mileage and per diem for advanced law enforcement training or planning;
- (9) conferences associated with advanced law enforcement training and planning; and
- (10) for the academy, providing tourniquet and trauma kits and training on the use of tourniquet and trauma kits.

C. Ineligible expenditures include but are not limited to:

- (1) operating expenses, including but not limited to maintenance agreements, paper and ink for fax or copy machines, phone bills or supplies;
- (2) desks, chairs and file cabinets;
- (3) educational costs not associated with advanced law enforcement training or planning;
- (4) district attorney investigators and attorney general investigators; and
- (5) kitchen appliances and bathroom accessories.

[2.110.3.8 NMAC - Rp, 2 NMAC 110.3.8, 12/27/2017]

2.110.3.9 PROCEDURES FOR LAW ENFORCEMENT PROTECTION FUND DISTRIBUTION:

A. All applicants must use the forms prescribed by the division, which will be available on the division's website by March 1. It is the ultimate responsibility of each governmental entity to ensure they receive an application.

B. Every governmental entity seeking to participate in the distribution of the fund shall submit an application to the division by March 31. Late applications will not be considered absent a showing of unusual circumstances. The division director shall review the unusual circumstances associated with any late applications and determine whether the division will accept the late application.

C. Sufficient and accurate information shall be given on each application to establish the need and eligibility for funds. The division reserves the right to request further information if the division receives an incomplete application; however, the division is not obligated to make such requests. Incomplete applications shall be given 10 days from the date of notification from the division to complete the application. Late applications that are incomplete may be given less than 10 days from the date of notification to complete the application, if necessary for the division to comply with the timeline established in these rules, in the discretion of the division director.

D. The application must be signed by the chief law enforcement officer and head of the governmental entity certifying that the information is accurate.

E. On or before April 15, the division shall consider and determine the needs of the applicants.

F. On or before May 1, the division shall notify each applicant in writing of the amount of distribution the applicant will receive. The division's decision will be based on Section 29-13-4 NMSA 1978, as amended.

(1) Any applicant may appeal the division's decision by filing a written notice of appeal with the secretary of finance and administration no later than May 15.

(2) The secretary of finance and administration shall review the division's determination in an informal and summary proceeding and shall certify the result of the appeal to the division no later than June 30. The division shall adjust its determination if the secretary of finance and administration approves the appeal.

(3) If no appeal is filed, the determination of the division shall be final and binding on May 15 and not subject to further review.

G. The division will certify and approve periodic allotments to be distributed from the fund by the state treasurer in accordance with Section 29-13-6 NMSA 1978, as amended.

[2.110.3.9 NMAC - Rp, 2 NMAC 110.3.9, 12/27/2017]

2.110.3.10 LIMITATIONS OF USES:

A. Amounts distributed from the fund shall be:

- (1) expended only for the specific purposes as stated in the approved application; and
- (2) expended pursuant to approved budgets and upon duly executed vouchers.

B. Any changes to the budget require prior written approval by the division.

C. The distributions from the fund are to be expended, not accumulated, except as provided for the peace officers' survivors fund. Any unexpended award amount remaining at the end of a fiscal year may be carried over to a succeeding fiscal year only with prior written approval from the division. An applicant wishing to request such a carryover must submit a request in writing to the division by July 31 explaining the unusual circumstances requiring an unexpended amount to be carried over to the succeeding fiscal year. The division director will review the unusual circumstances associated with the unexpended amount and determine whether the amount may be carried over.

D. Interest earned through a governmental entity's deposit of unexpended amounts distributed from the fund must be used only for purposes allowed under the Law Enforcement Protection Fund Act. Because the fund is not intended for accumulation, unexpended amounts distributed from the fund are not allowed for long-term investment purposes.

E. As a prerequisite to applying for an award from the fund, governmental entities agree that any consideration received from the sale or trade of any item purchased in whole or in part with monies distributed in any fiscal year from the fund shall revert to the governmental entity's fund within six months of the governmental entity's receipt of such consideration to be used for fund allowable purposes. A reversion is not required if the consideration was taken as a trade towards the purchase of items to be used for fund allowable purposes. [2.110.3.10 NMAC - Rp, 2 NMAC 110.3.10, 12/27/2017]

HISTORY OF 2.110.3 NMAC:

Pre-NMAC History: The material in this part was derived from that previously filed with the State Records Center and Archives under:

LGD Rule 84-1, Relating to the Law Enforcement Protection Fund Act, filed 2/22/1984.

History of Repealed Material: 2 NMAC 110.3, Law Enforcement Protection Fund Distribution, filed 9/17/1996 - Repealed effective 12/27/2017.

Other History: 2 NMAC 110.3, Law Enforcement Protection Fund Distribution, (filed 9/17/1996) was replaced by 2.110.3 NMAC, Law Enforcement Protection Fund Distribution, effective 12/27/2017.

SUSANA MARTINEZ
GOVERNOR



DUFFY RODRIGUEZ
CABINET SECRETARY

RICK LOPEZ
DIRECTOR

JOLENE SLOWEN
DEPUTY DIRECTOR

STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
LOCAL GOVERNMENT DIVISION

Bataan Memorial Building ♦ 407 Galisteo St. ♦ Suite 202 ♦ Santa Fe, NM 87501
PHONE (505) 827-4950 ♦ FAX (505) 827-4948

TO: Chief Law Enforcement Officers
Joaquin Nielsen, New Mexico Department of Public Safety

FROM: Rick Lopez, Director
Local Government Division

DATE: February 23, 2018

RE: Law Enforcement Protection Fund (LEPF) Application

Attached are the application and instructions for the Law Enforcement Protection Fund. We ask that you return the completed application to the Local Government Division (LGD) with a postmark date **no later than March 31, 2018**. Applications submitted after that date or incomplete may be denied.

The LGD is required by Section 29-13-4.A NMSA 1978 to determine the relative needs of all local law enforcement agencies by April 15. In order to meet this statutory requirement, it is imperative that LGD receive all applications by **March 31, 2018**.

There are three important items to focus on in filling out the application. First, all parts of the application must be completed. Second, the mayor or chairman and police chief or sheriff – not their designees - must sign the application. Third, the application must include the names of certified officers on the Supplemental Schedule.

The Department of Public Safety (DPS) verifies the certification of officers. All officers for whom the \$600 award is requested must be certified by July 1, 2018. On your LEPF application, for an officer to be funded, their name must appear on the March 31, 2018 DPS Registry, or must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on July 1, 2018. Therefore, please verify the officers for whom you are requesting funding are listed on the DPS registry. See Section 10.29.9.10 of New Mexico Administrative Code (NMAC) for registry reporting requirements.

The application no longer requests a Social Security Number (SSN) for officers. During the application review process, LGD may request it to match an officer to the DPS Registry. If the SSN is requested, LGD will hold this information as confidential and destroy it after verification.

House Bill 4 from the 2017 legislative session was signed into law on January 31, 2017 requiring periodic distributions. If possible, LGD will make a one-time annual distribution in July. However, you will be notified of any changes in the timing of distributions on the final distribution letter that goes out on May 31, 2018. Additionally, a copy of the recently adopted LEPF Rule, 2.110.3 NMAC, is enclosed in your application packet.

If you need assistance, call Jolene Gonzales, Special Projects Analyst, at 505-827-4933.

INSTRUCTIONS

APPLICATION FOR LAW ENFORCEMENT PROTECTION FUNDS FOR MUNICIPALITIES, COUNTIES AND UNIVERSITIES PURSUANT TO CHAPTER 29, ARTICLE 13 NMSA 1978 FOR THE JULY 1, 2018 - JUNE 30, 2019 FISCAL YEAR

PURPOSE

The purpose of the Law Enforcement Protection Fund is to provide the equitable distribution of funds to municipal police, university police, county sheriff and tribal police departments for use in maintaining and improving those departments in order to enhance the efficiency and effectiveness of law enforcement services.

APPLICATION PROCESS

All applications for Law Enforcement Protection Funds must be made on the prescribed forms and received by the Local Government Division (LGD) with a postmark date **no later than March 31, 2018**. Applications must be mailed to the following address:

**Local Government Division
Attn: Jolene Gonzales
Department of Finance and Administration
Bataan Memorial Bldg., Room 201
Santa Fe, New Mexico 87501**

LGD will notify all applicants in writing of its determination of money to be distributed under Section 29-13-4 by **May 1, 2018**. Any applicant may appeal LGD's determination by filing a notice of appeal with the Secretary of the Department of Finance and Administration by **May 15, 2018**. The Secretary will review all appeals and make a final determination by **June 30, 2018**. If no appeal is filed, the determination of the LGD will become final and binding.

House Bill 4 from the 2017 legislative session was signed into law on January 31, 2017 requiring periodic distributions. If possible, LGD will make a one-time annual distribution in July. However, you will be notified of any changes in the timing of distributions on the final distribution letter that goes out on May 31, 2018.

COMPUTATION OF AWARDS

1. All municipal police and county sheriff's departments will be rated by class in accordance with populations established by the 2010 federal census. The population of any county will be reduced by the population of any municipality located within that county that has a municipal police department.

INSTRUCTIONS (Continued)

Each municipality and county will receive a distribution from the Law Enforcement Protection Fund based on its population as follows:

CLASS	POPULATION	AMOUNT
1	0 TO 20,000	\$20,000
2	20,001 TO 160,000	\$30,000
3	160,001 TO 1,280,000	\$40,000

- University police departments shall be entitled to a rate of distribution of \$17,000.
- In addition to the amount determined in items 1 and 2 above, all municipalities, universities and counties will receive \$600 for each full-time certified police officer or sheriff's deputy. Each officer or deputy claimed must be certified by the New Mexico Law Enforcement Academy pursuant to the provisions of Section 29-7-8 NMSA 1978, or, authorized to act as a New Mexico peace officer pursuant to Section 29-1-11 NMSA.1978. **All officers and deputies claimed for funding must be listed on the Supplemental Schedule and must appear on the [March 31, 2018](#) New Mexico Department of Public Safety Registry, or must be enrolled in the New Mexico Police Academy with an anticipated graduation date prior to or on [July 1, 2018](#).**
- If the balance of the Law Enforcement Protection Fund is insufficient to permit the total allocations provided in item 3 above, the LGD will reduce the allocation determined under item 3 to the maximum amount of money available.

CARRY OVER BALANCES

LEPF distributions may not be used for accumulation. **However, if Division approval is obtained for good cause, funds may be expended in the fiscal year following distribution.** This means that funds must be expended within two fiscal years (distribution fiscal year plus one subsequent fiscal year with Division approval), otherwise those funds will revert back to the state or the distribution for the upcoming fiscal year will be lowered by the amount accumulated.

ACCOUNTABILITY-University Police Only

Submit a detailed financial report of the prior year grant expenditures and balance (if any) by [June 1, 2018](#) to Local Government Division. If there is a grant cash balance that will not be expended by [June 30, 2018](#), please provide the Division with an explanation as to why the grant was not expended and what steps the police department will take to expend, encumber or revert to the state the unused balance.

USE OF FUNDS

All monies distributed from the Law Enforcement Protection Fund are required to be expended in accordance with Section 29-13-7 and 29-13-9 NMSA 1978 as well as LEPF Rule 2.110.3 NMAC. **Enclosed in the application packet is a copy of this recently adopted Rule.** Amounts so distributed from the LEPF to any incorporated city, town or village, county, pueblo or tribe, or university **shall be expended under the direction of the chief of the police/sheriff's department and approved by the governing body.**

All municipalities with a population of 1500 or less and all universities must complete the itemized schedule detailing expenditures for Section III, Subsection A of the application.



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: CONSIDERATION TO EXECUTE A QUIT CLAIM DEED FOR PROPERTY LOCATED NORTH OF LOT 2, BLOCK 48A FIFTEENTH UNIT BROADMOOR ADDITION.

DEPT. OF ORIGIN: Planning Division
DATE SUBMITTED: March 12, 2018
SUBMITTED BY: Kevin Robinson – Planning Department

Summary: On March 19, 1962 per Resolution #1091 the municipality approved the final plat of the Fifteenth Unit of the Broadmoor Addition. On August 4, 1969 per Resolution #1458 the municipality vacated a portion of the alleyway located in the northwest corner of the subdivision being between Baja and Abo. A 15' alleyway was notated at this location on the final plat however only 7 ½ 'of the alleyway was within the boundaries of the subdivision. The property located north of Lot 2 was conveyed as metes and bounds and the additional 7 ½' notated as alleyway is excluded in that description. The attached Resolution and Quit Claim seeks to eliminate Title issues for adjoining property owners.

Fiscal Impact:

Reviewed By: _____

Finance Department

There is not a fiscal impact to the community.

Attachments: Resolution, Quit Claim Deed and supporting documentation.

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Commission to consider approval / denial of the attached Resolution authorizing execution of a Quit Claim Deed.

Approved For Submittal By: _____

Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6641

A RESOLUTION TO APPROVE A QUIT CLAIM DEED FOR PROPERTY LOCATED NORTH OF LOT 2, BLOCK 48A FIFTEENTH UNIT BROADMOOR ADDITION.

WHEREAS, the City of Hobbs approved the final plat of the Fifteenth Unit of the Broadmoor Addition per Resolution #1091; and

WHEREAS, said plat did dedicate an eastwest alleyway being located between Baja and Abo apportion thereof was subsequently vacated per Resolution #1458; and

WHEREAS, property owners adjacent to the alleyway described above seek the municipality to Quit Claim any fee simple rights thereto of the property so described.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby approves the Quit Claim Deed as attached hereto.
2. That City staff and officials are authorized to do any and all deeds to carry out the intent of this Resolution.

PASSED, ADOPTED AND APPROVED this 19th day of March, 2018.

Sam D. Cobb, Mayor

ATTEST:

Jan Fletcher, City Clerk

QUIT CLAIM DEED

City of Hobbs, New Mexico, a municipal corporation

hereby quit claims to

Brian M. Wootton and Monica A. Wootton, husband and wife as joint tenants

whose address is 1826 N. Vega Drive, Hobbs, NM 88240
the following described real estate in LEA county, New Mexico

SURFACE TITLE TO:

That certain 15 feet x 125.00 feet tract of land being a portion of the Alley dedicated to the City of Hobbs in the Plat and Dedication of Unit 15 of the Broadmoor Addition to the City of Hobbs, Lea County, New Mexico recorded in Book 184, Page 456, Deed Records, Lea County, New Mexico and being the same 15 feet x 125 feet tract of land lying immediately Northerly of the Westerlymost 125 feet of Lot 2, Block 48A, Unit 15 of the Broadmoor Addition to the City of Hobbs, Lea County, New Mexico and immediately Southerly of the following described tract of land; A tract of land located in the Northeast Quarter of Section 27, Township 18 South, Range 38 East, N.M.P.M., Lea County, New Mexico and being more particularly described as follows: Beginning N11°09'W a distance of 15 feet from the Northwest corner of Lot Two (2), Block Forty-eight A (48A), Fifteenth Unit of the Broadmoor Addition; thence N11°09'W a distance of 145 feet; thence N78°51'E a distance of 125 feet; thence S11°09'E a distance of 145 feet; thence S78°51'W a distance of 125 feet to the point of beginning.

However reserving unto the Grantor a surface and subsurface easement for existing utilities.

WITNESS its hand and seal on / /2018

City of Hobbs, New Mexico, a
municipal corporation

By: _____

STATE OF NEW MEXICO)
) ss
COUNTY OF LEA)

This instrument was acknowledged before me on / /2018, by _____
whose title is _____ on behalf of the City of
Hobbs, New Mexico, a municipal corporation

Notary Public

My commission expires : _____

BUYER: BRIAN M. WOOTTON AND MONICA A. WOOTTON

GARY EIDSON, PS

P.O. BOX 2344
HOBBS, NEW MEXICO 88241
(575) 318-1157

W.O. #17273
DSS DATE: 11/29/17

IMPROVEMENT LOCATION REPORT:

THIS REPORT:

TO TITLE COMPANY: ELLIOTT & WALDRON TITLE AND ABSTRACT COMPANY

COMMITMENT NUMBER: 17-1686

TO UNDERWRITER: FIRST AMERICAN TITLE INSURANCE COMPANY

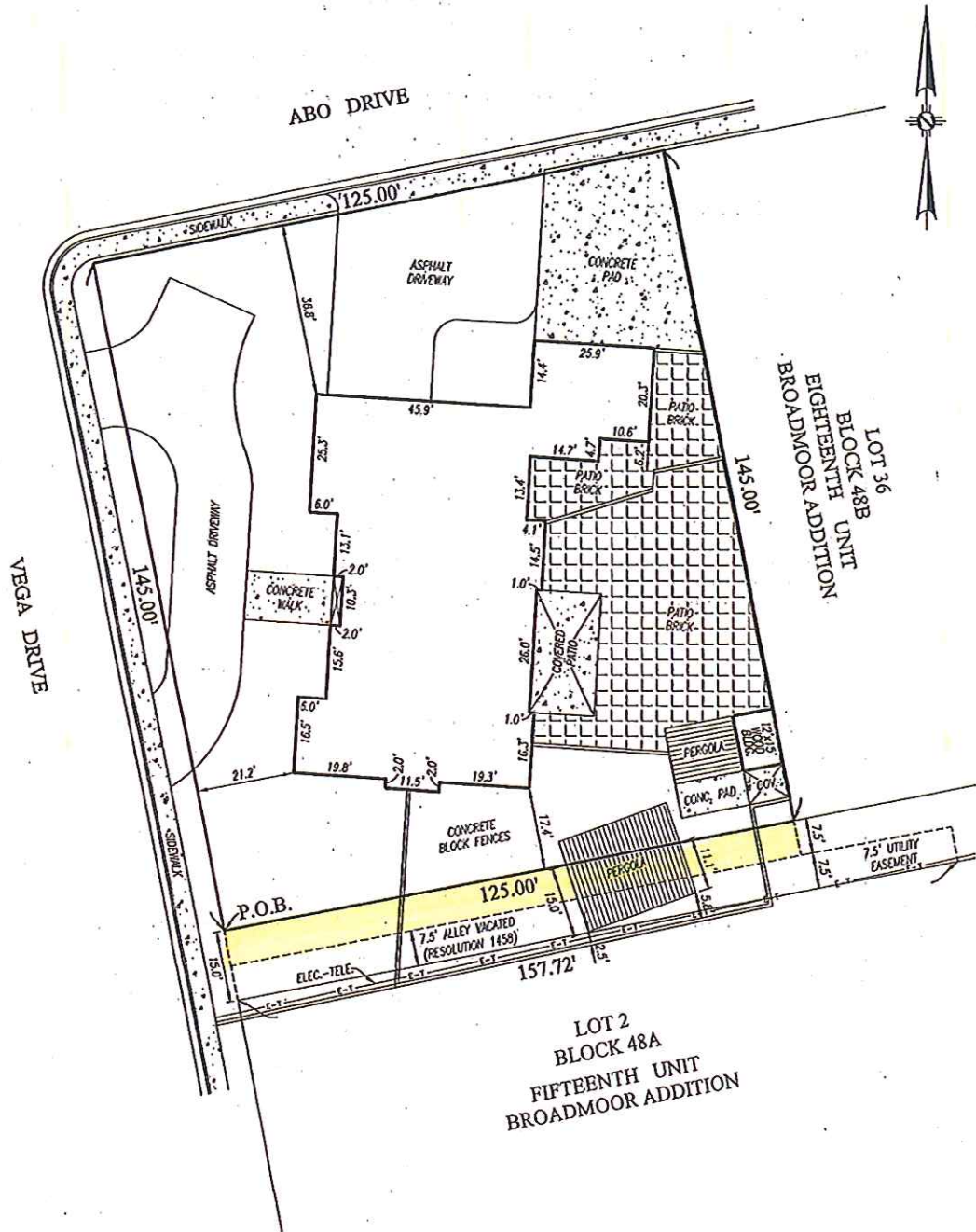
TO LENDER: PACIFIC UNION FINANCIAL, LLC

that on NOVEMBER 28, 2017, an accurate inspection was made by Gary Eidson, PS, of the premises situated in THE NORTHEAST QUARTER OF SECTION 27, TOWNSHIP 18 SOUTH, RANGE 38 EAST, N.M.P.M., CITY OF HOBBS, LEA COUNTY, NEW MEXICO.

1826 N. VEGA DRIVE

(street address if applicable)

PLAT REFERENCE: Bearings, distances and curve data are taken from the following plat (include filing information if available). DEED ON FILE IN THE OFFICIAL RECORDS OF LEA COUNTY, NEW MEXICO



THIS REPORT IS NOT FOR USE BY A PROPERTY OWNER FOR ANY PURPOSE. THIS IS NOT A BOUNDARY SURVEY AND MAY NOT BE SUFFICIENT FOR REMOVAL OF THE SURVEY EXCEPTION FROM AN OWNER'S TITLE POLICY. IT MAY OR MAY NOT REVEAL ENCROACHMENTS, OVERLAPS, CONFLICTS IN BOUNDARY LINES, SHORTAGES IN AREA, OR OTHER MATTERS WHICH WOULD BE DISCLOSED BY AN ACCURATE BOUNDARY SURVEY.

*Current owner of tract
North of Alley*

LEA COUNTY, NM
KBITH MANES, COUNTY CLERK
17060
Book 2126 Page 196
1 of 1
12/08/2017 03:05 PM
BY ANGIE BEAUCHAMP

WARRANTY DEED

Coy Steven Stone, Successor Trustee of The Stone Revocable Trust

for consideration paid, grants to

Brian M. Wootton and Monica A. Wootton, a married couple, as joint tenants with right of survivorship

whose address is 1826 N. Vega Drive, Hobbs, NM 88240

the following described real estate in Lea county, New Mexico

FOR SURFACE TITLE ONLY:

A tract of land located in the Northeast Quarter of Section 27, Township 18 South, Range 38 East, N.M.P.M., Lea County, New Mexico and being more particularly described as follows:

Beginning N11°09'W a distance of 15 feet from the Northwest corner of Lot Two (2), Block Forty-eight A (48A), Fifteenth Unit of the Broadmoor Addition; thence N11°09'W a distance of 145 feet; thence N78°51'E a distance of 125 feet; thence S11°09'E a distance of 145 feet; thence S78°51'W a distance of 125 feet to the point of beginning.

subject to reservations, restrictions and easements appearing of record with warranty covenants.

Witness its hand and seal this 7th day of December, 2017

The Stone Revocable Trust

X By: Coy Steven Stone
Coy Steven Stone, Successor Trustee

STATE OF Texas }
COUNTY OF Williamson }S

This instrument was acknowledged before me on this 07 day of December, 2017 by Coy Steven Stone, Successor Trustee of The Stone Revocable Trust.



Lacey Mayo
Notary Public
My commission expires: July 13, 2020

RETURN TO: GRANTEE

Current owner of Lot 2
South of Alley

9

27466

WARRANTY DEED

Gary M. Schubert and Marcia J. Schubert, husband and wife
for consideration paid grants to

Dominik Mendoza and Monica O. Mendoza, husband and wife as joint tenants with
rights of survivorship

whose address is 1814 N. Vega Dr. Hobbs, NM 88240

the following described real estate in LEA county, New Mexico

FOR SURFACE TITLE ONLY:

Lot Two (2), Block Forty-eight "A" (48A), Fifteenth Unit of the Broadmoor
Addition to the City of Hobbs, Lea County, New Mexico.

Subject to reservations, restrictions and easements appearing of record
with warranty covenants.

WITNESS our hands and seals on 2/ 9/11



Gary M. Schubert



Marcia J. Schubert

STATE OF NEW MEXICO)
) SS
COUNTY OF LEA)

This instrument was acknowledged before me on 2/ 9/11, by
Gary M. Schubert and Marcia J. Schubert, husband and wife



Notary Public



My commission expires

RETURN TO: GRANTEE

STATE OF NEW MEXICO
COUNTY OF LEA
FILED



27466

FEB 10 2011
at 9:45 o'clock A M
and recorded in Book _____
Page _____
Pat Chappell, Lea County Clerk
By Sandra Deputy

*Erw has sig hereof to Record after City
Vacates & Quit Claims*

QUIT CLAIM DEED

Dominik Mendoza and Monica O. Mendoza, husband and wife

hereby quit claims to

Brian M. Wootton and Monica A. Wootton, husband and wife as joint tenants

whose address is 1826 N. Vega Drive, Hobbs, NM 88240
the following described real estate in LEA county, New Mexico

SURFACE TITLE TO:

That certain 15 feet x 125.00 feet tract of land being a portion of the Alley dedicated to the City of Hobbs in the Plat and Dedication of Unit 15 of the Broadmoor Addition to the City of Hobbs, Lea County, New Mexico recorded in Book 184, Page 456, Deed Records, Lea County, New Mexico and being the same 15 feet x 125 feet tract of land lying immediately Northerly of the Westerlymost 125 feet of Lot 2, Block 48A, Unit 15 of the Broadmoor Addition to the City of Hobbs, Lea County, New Mexico and immediately Southerly of the following described tract of land; A tract of land located in the Northeast Quarter of Section 27, Township 18 South, Range 38 East, N.M.P.M., Lea County, New Mexico and being more particularly described as follows: Beginning N11°09'W a distance of 15 feet from the Northwest corner of Lot Two (2), Block Forty-eight A (48A), Fifteenth Unit of the Broadmoor Addition; thence N11°09'W a distance of 145 feet; thence N78°51'E a distance of 125 feet; thence S11°09'E a distance of 145 feet; thence S78°51'W a distance of 125 feet to the point of beginning.

WITNESS our hands and seals on 2/7 /2017

[Signature]
Dominik Mendoza

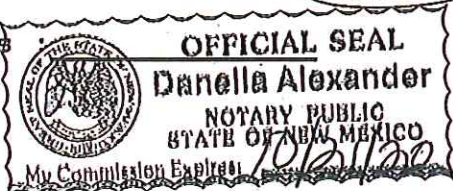
[Signature]
Monica O. Mendoza

STATE OF NM)
) ss
COUNTY OF LEA)

This instrument was acknowledged before me on 2/7 /2017, by Dominik Mendoza and Monica O. Mendoza, husband and wife

[Signature]
Notary Public

My commission expires



7.5 Alleyway
dedicated this plat.

CURVE NO. 1.

15.0' ALLEY

3676

L = 183.25'

V 11°09' W

T = 88.91'

Excerpt from Unit 15 Plat

2

N 78°51' E
59.40'

N 75°50' E
115.00'

171.00'

N 78°51' E
157.72'

21.21'

BAJA

N 67°28' E
162.32'

N 67°28' E
101.00'

G Alley N 11°09' W 180.37'

N 11°09' W 147.54'

G Alley

3

N 22°32' W
179.86'

102.01'

483.65'

4

100.00'

242.13'

100.00'

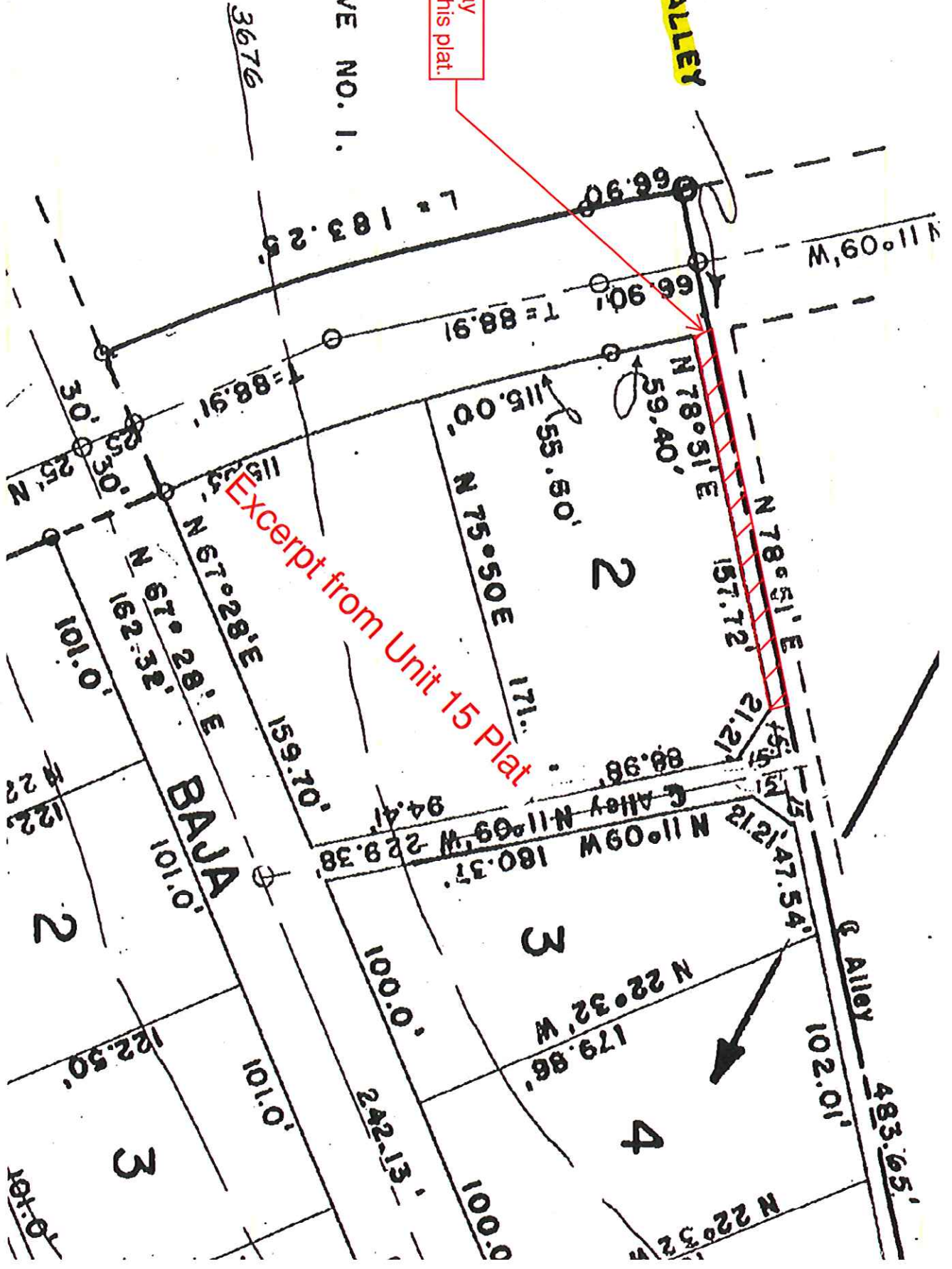
N 22°32' W

2

122.50'

3

101.00'



POINT OF BEGINNING

VEGA

DRIVE

N 11° 09' W
50.0'

30' + 30'

LARRY
McFARLIN
1834 Vega

145'

N. 78° 51' E 132.0'

132'

S. 78° 51' W 125.0'

125'

LARRY

SQUIRES

1826 Vega

145'

125'

N 11° 09' W 152.50'

N 11° 09' W

N 11° 09' W 145'

N 11° 09' W

7.8'

145'

30'

30'

145'

35

Excerpt from Unit 18 Plat

97'

36

100'

N 11° 09' W
145'

MINIMUM BUILDING

N 11° 09' W

145'

34

97'

S 78° 51' W

BLOC

37

100'

N 60° 11' W

N 11° 09' W

100'



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: Award Bid No. 1569-18, Install Fence and Gates around HFD Station #1
DEPT. OF ORIGIN: Fire Department
DATE SUBMITTED: March 12, 2018
SUBMITTED BY: Barry Young, Deputy Fire Chief

Summary:

Bids were opened at 2:00 pm on Thursday, March 1, 2018 for the Install of Fence and Gates around HFD Station #1, Bid No. 1569-18. The project consists of installing 500 feet of wrought iron fencing around Fire Station #1, along with 2 electric rolling gates, 2 keypads, 1 manual opening gate, and 2 passage gates.

An advertisement was placed in the local newspaper on February 18, 2018. A total of 2 bids were submitted:

Table with 2 columns: Bidder Name and Bid Amount. Rows: Valley Fence Company (\$51,772.00), Lasco Construction Inc. (\$89,776.00)

Valley Fence Company is the lowest bidder and meet all requirements set forth by the bid process.

Fiscal Impact:

Reviewed By:

Finance Department

Funds for this project are currently budgeted in FY18 in account 01-0220-43013.

Attachments:

- 1. Bid Summary

Legal Review:

Approved As To Form:

Signature of City Attorney

Recommendation:

Staff recommends award of Install Fence and Gates around HFD Station #1, Bid No. 1569-18 to Valley Fence Company.

Approved For Submittal By:

Signature of Department Director

Department Director

Signature of City Manager

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No.
Ordinance No.
Approved
Other

Continued To:
Referred To:
Denied
File No.

Bid Summary

BID/PROPOSAL NO. 1569-18

FURNISH Install Fence + Gates around HFD Station #1

Bidder	<u>Saco</u>	<u>Valley Fence Co</u>		
NM Contractors License No.				
Bid Bond				
Addendum(s)				
Bid Form	✓	✓		
List of Subcontractors				
Resident Bidders Pref No.	✓	✓		
Veterans Preference	✓	✓		
Campaign Cont. Dis. Form	✓	✓		
Non-Collusion Affidavit	✓	✓		
Related Party Disclosure Form	✓	✓		
Non-Debarment Cert	✓	✓		
Alternate 1				
Alternate 2				
Alternate 3				
Alternate 4				
TOTAL	<u>\$ 89,776⁰⁰</u>	<u>\$ 51,772⁰⁰</u>		



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: March, 19, 2018

SUBJECT: FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

DEPT. OF ORIGIN: General Services

DATE SUBMITTED: 03-09-18

SUBMITTED BY: Manny Gomez, Acting City Manager

Summary:

RFP 499-18, Electrical Repairs/Replacement for the City of Hobbs, was advertised on February 11, 2018. This RFP is for an annual contract, renewable for up to four years and is able to be awarded to multiple companies. Four firms submitted proposals by the deadline of 5:00 PM on March 1, 2018. Based on the rating criteria and points received, the City of Hobbs desires to enter into contracts with all four firms to furnish electrical repairs and replacement services.

The firms that submitted and would be contracted are:

- B&D Industries, Inc. Albuquerque, NM
- Craig Electric Company Hobbs, NM
- Gazzaway Electric Hobbs, NM
- Kirkmeyer Electric, Inc. Hobbs, NM

Each department budgets for their own electrical work, with General Services serving as the point of contact between the department and the firm. Work orders/P.O.'s will be issued, on an as needed basis.

Fiscal Impact:

Reviewed By: 
Finance Department

There will not be an immediate fiscal impact, and budgeted per department in building maintenance.

Attachments: Proposals, Staff Evaluation Sheets

Legal Review:

Approved As To Form: 
City Attorney

Recommendation: Award

Approved For Submittal By:

Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
 Ordinance No. _____
 Approved _____
 Other _____

Continued To: _____
 Referred To: _____
 Denied: _____
 File No. _____

MISCELLANEOUS

Offeror shall be responsible for providing those tools normally associated with commercial electrical repair. The billing for additional tools required by contractor to perform work for the City of Hobbs is not permitted unless agreed to in writing in advance.

For additional information, or to inspect facility components contact:
Shawn Smith, City Electrician 575-397-9321

VENDOR REFERENCES AND EXPERIENCE

Please list below in the space provided three references and a detailed list of experience. If additional space is required or you wish to provide additional information on a topic please use a separate sheet of paper.

REFERENCES MINIMUM OF 3 PAST/PRESENT CUSTOMERS INCLUDE NAME, ADDRESS, PHONE NUMBER AND CONTACT PERSON.

1. City of Albuquerque, Tony Gurule, Energy and Sustainability Program Manager
FEMD 1801, 4th Street NW, Building B, Albuquerque, NM 87102
(505) 288-5562
2. State of New Mexico, Judy Kowalski, State Liasion Officer
1220 S. St. Francis Dr., Santa Fe, NM 87505
(505) 476-3387
Albuquerque Public Schools, John Dufay, Director of Maintenance & Operations
3. 915 Oak Street SE, Albuquerque, NM 87106
(505) 259-0168

LIST BELOW IN DETAIL: EXPERIENCE IN ELECTRICAL SERVICES. ALSO INCLUDE NUMBER OF YEARS EXPERIENCE.

B&D's primary line of work is electrical. We began in 1955 as B&D Electric and are currently one of the largest employers of electrical tradesmen in the state of New Mexico. We self-perform all phases of electrical construction, including new construction, operation, maintenance and repair services. We have the experience and qualifications to complete low, medium and high voltage electrical work.

We hold several on-call electrical service contracts throughout New Mexico. We service the City of Albuquerque, University of New Mexico, Albuquerque Public Schools, Bernalillo County, Blue Cross Blue Shield, State of New Mexico and various NMDOT regions. We also hold a state-wide contract with Cooperative Educational Services.

B&D is a fully equipped, capitalized and capable electrical contractor from all resource measures. All of B&D's offices (including our Hobbs, NM office) encompass complete project management, support staff and field personnel. We own adequate equipment, including meters and testing equipment, to perform the electrical work on this contract. Additional services we offer include voice and data communications, plumbing, HVAC and controls.

LIST A MAXIMUM OF THREE (3) FACILITIES THAT YOUR COMPANY HAS PROVIDED ELECTRICAL SERVICES FOR THAT ARE SIMILAR TO THE TYPE OF SERVICES THAT YOU WILL BE PROVIDING THE CITY OF HOBBS.

B&D is qualified and capable of providing electrical services to the City of Hobbs as stated in the RFP. Below are three (3) facilities that B&D has provided similar electrical services for that are similar to the type of services that we will be providing the City of Hobbs.

1. City of Albuquerque - Convention Center (East & West) Lighting and Controls Upgrade
2. State of New Mexico - Navajo Lake Cottonwood West Electrical Improvements
3. Albuquerque Public Schools - Eldorado Elementary LED Lighting Upgrade

NAME OF FACILITY, ADDRESS AND NUMBER OF YEARS THAT YOU HAVE HAD THE CONTRACT:

B&D holds on-contracts with the agencies listed below, which require us to provide services for numerous facilities. We have held these contracts with these agencies for 15+ years; however the contracts listed below, we have listed the current term.

1. City of Albuquerque Electrical On-Call Services (2 years) - 1801, 4th Street NW, Building B, Albuquerque, NM 87102
2. State of New Mexico EMNRD Contract (3 years) - 1220 S. St. Francis Dr., Santa Fe, NM 87505
3. Albuquerque Public Schools Electrical Services On-Demand (3 years) - 915 Oak Street SE, Albuquerque, NM 87106

PROPOSAL 498-18

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

TO: The City of Hobbs, New Mexico

February 27, 2018

Proposal of B&D Industries, Inc. _____ :

A) A Corporation under the laws of the State of New Mexico _____ ; or

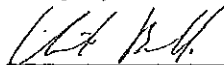
B) A partnership consisting of _____ ; or

C) An individual trading as _____ .

The undersigned bidder, pursuant to the foregoing "Notice to Bidders", has carefully examined the Instructions to Bidders, this bid form and the Detailed Specifications.

N/A
Veterans Preference

B&D Industries, Inc.
Company


BY:

L1752421168
Resident Preference

Clinton Beall
TYPE OR PRINT NAME

9720 Bell Avenue SE
ADDRESS

(505) 299-4464
TELEPHONE NUMBER

Albuquerque, NM 87123
CITY STATE ZIP

NOTE: To be valid, bid must signed. The signature of a corporation is its president, or an authorized vice president, attested by the secretary. A signature of a partnership must be a valid partner.

DO NOT RETURN INVITATION TO PROPOSAL FORM IN CASE OF A "NO BID".
IF APPLICABLE - BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENT(S):

AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___
AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

EACH BIDDER MUST COMPLETE THE FOLLOWING STATEMENT:

Proposal of B&D Industries, Inc. proposes to furnish the following.

ITEM NO.	DESCRIPTION	PRICE PER HOUR
1	Journeyman Electrician (JE) Estimated hours 200	\$ <u>70.00</u>
2	Electrician Assistant Estimated hours 200	\$ <u>37.00</u>
3	Bucket Truck Estimated hours 50	\$ <u>75.00</u>
4	Trencher/w/operator Estimated hours 50	\$ <u>105.00</u>

***** 4 TOTAL ITEM(S) *****

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body for **professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources** must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation

expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: Cindy Beall

Relation to Prospective Contractor: Cindy is the wife of Troy Beall, President of B&D Industries, Inc.

Name of Applicable Public Official: Michelle Lujan-Grisham

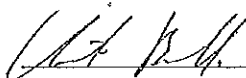
Date Contribution(s) Made: _____

Amount(s) of Contribution(s) \$1,000

Nature of Contribution(s) Political

Purpose of Contribution(s) Support local politician

(Attach extra pages if necessary)



Clinton Beall

February 27, 2018

Signature

Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Signature

Date

Title (Position)

Resident Veterans Preference Certification

N/A (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$3M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime.

(Signature of Business Representative)* (Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.

NON-COLLUSION AFFIDAVIT

STATE OF New Mexico)

City OF Albuquerque)

Clinton Beall (name) being first duly sworn, deposes and says that he/she is (title) Senior Vice President of (organization) B&D Industries, Inc.

who submits herewith to the City of Hobbs, a bid/proposal:

That all statements of fact in such bid/proposal are true:

That said proposal/bid was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That said proposer/bidder has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Hobbs, or of any proposer/bidder of anyone else interested in the proposed contract; and further,

That prior to the public opening and reading of bid/proposal, said bidder/proposer;

1. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal
2. Did not directly or indirectly collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his/her proposals;
3. Did not in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of their proposal price, or of that of anyone else;
4. Did not directly or indirectly, submit his proposed price or any breakdown thereof, or the contest thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository or to any member or agent thereof, or to any individual group of individuals, except that City of Hobbs, or to any person or persons who have a partnership or other financial interests with said proposer/bidder in his/her business.

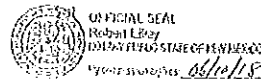
By: [Signature]

Title: Senior Vice President

SUBSCRIBED and sworn to before me this 27 day of February, 20 18

Notary Public: Robert Lilley [Signature]

My Commission Expires: 6/10/2018



RELATED PARTY DISCLOSURE FORM

(Bidders and Proposers only)

1. Are you indebted to or have a receivable from any member of the City of Hobbs Commissioners, administration officials, department heads, and key management supervisors with the City of Hobbs?

YES ___ NO X

2. Are you, or any officer of your company related to any member of the City of Hobbs Commissioners, administration officials, department heads, key management supervisors of the City of Hobbs and have you had any of the following transactions since January 1, 2017 to which City of Hobbs was, is to be, a party?

Sales, Purchase or leasing of property? YES ___ NO X
Receiving, furnishing of goods, services YES ___ NO X
or facilities?
Commissions or royalty payments? YES ___ NO X

3. Does any member of the City Commission; administration officials, department heads, key management supervisors with the City of Hobbs, have any financial interest in your company whether a sole proprietorship, partnership, or corporation of any kind that currently conducts business with the City of Hobbs?

YES ___ NO X

4. At any time from January 1, 2017 through the present, did you, your company, or any officer of your company have an interest in or signature authority over a bank account for the benefit of a member of the City Commission administration officials, department heads, key management supervisors with the City of Hobbs?

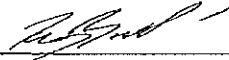
YES ___ NO X

5. Are you negotiating to employ or do you currently employ any employee, officer, or family member of an employee or officer for the City of Hobbs?

6. Are you an employee of the City of Hobbs or a member of your family an employee of the City of Hobbs?

YES ___ NO X

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Signature of Owner or Company President  Date 2/27/18

(Print Name and Title): Troy Beall, President



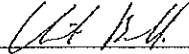
**City of Hobbs
Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion**

The Bidder/Proposer certifies, by submission of this bid/proposal, neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this submission of bid/proposal by any Federal, State or Local government. It further agrees by submitting this bid/proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the bidder/proposer or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this bid/proposal submission

Failure to acknowledge the above conditions would render the Bid/Proposal non-responsive.

I acknowledge:

Company Name: B&D Industries, Inc.

Signature 

Print Name Clinton Beall

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

RESIDENT BUSINESS CERTIFICATE

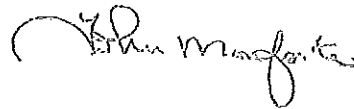
Issued to: B & D INDUSTRIES, INC.

DBA: B & D INDUSTRIES, INC.
9720 BELL AVE SE
ALBUQUERQUE, NM 87123-3203

Expires: 08-Dec-2020

Certificate Number:

L1752421163



John Monforte, Acting Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

STATE OF NEW MEXICO

CONSTRUCTION INDUSTRIES DIVISION

B & D INDUSTRIES INC

LICENSE NUMBER

1426

Qualifying Party(S)

BEALL TROY L.

TAPIA JAMES

BEALL CLINTON

ESPINDOLA JAY

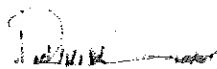
EXPIRES

09/30/2018

CLASSIFICATION(S)

EE98, EL01, GB98, GF09

MM98



DIRECTOR

This card is the property of the CID and shall be surrendered upon demand

MISCELLANEOUS

Offeror shall be responsible for providing those tools normally associated with commercial electrical repair. The billing for additional tools required by contractor to perform work for the City of Hobbs is not permitted unless agreed to in writing in advance.

For additional information, or to inspect facility components contact:
Shawn Smith, City Electrician 575-397-9321

VENDOR REFERENCES AND EXPERIENCE

Please list below in the space provided three references and a detailed list of experience. If additional space is required or you wish to provide additional information on a topic please use a separate sheet of paper.

REFERENCES MINIMUM OF 3 PAST/PRESENT CUSTOMERS INCLUDE NAME, ADDRESS, PHONE NUMBER AND CONTACT PERSON.

1. Goff Dairy Buster Goff 318 6879
2. City of Hobbs Les 370 3950
3. Leaco Shawn 575 399 4805

LIST BELOW IN DETAIL: EXPERIENCE IN ELECTRICAL SERVICES. ALSO INCLUDE NUMBER OF YEARS EXPERIENCE.

We have been in Business since 1945
 We do Commercial work
 Complete Dairy work
 Remove and set street lighting, Traffic
 Lts.
 Install Poles, fibre for Leaco
 furnish and install Generators

LIST A MAXIMUM OF THREE (3) FACILITIES THAT YOUR COMPANY HAS PROVIDED ELECTRICAL SERVICES FOR THAT ARE SIMILAR TO THE TYPE OF SERVICES THAT YOU WILL BE PROVIDING THE CITY OF HOBBS.

furnish street light Bases and Run wire to them for the City of Hobbs

NAME OF FACILITY, ADDRESS AND NUMBER OF YEARS THAT YOU HAVE HAD THE CONTRACT:

PROPOSAL 498-18

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

TO: The City of Hobbs, New Mexico

_____, 2018

Proposal of Craig Electric _____:

A) A Corporation under the laws of the State of N. M. _____; or

B) A partnership consisting of _____; or

C) An individual trading as Craig Electric _____.

The undersigned bidder, pursuant to the foregoing "Notice to Bidders", has carefully examined the Instructions to Bidders, this bid form and the Detailed Specifications.

Veterans Preference

Eddy Craig
Resident Preference

Craig Electric
Company

Eddy Craig
BY:

Eddy Craig
TYPE OR PRINT NAME

2420 N Oak Pkwy
ADDRESS

575 392 8526
TELEPHONE NUMBER

Hobbs N.M. 88240
CITY STATE ZIP

NOTE: To be valid, bid must signed. The signature of a corporation is its president, or an authorized vice president, attested by the secretary. A signature of a partnership must be a valid partner.

DO NOT RETURN INVITATION TO PROPOSAL FORM IN CASE OF A "NO BID".
IF APPLICABLE - BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENT(S):

AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___
AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

EACH BIDDER MUST COMPLETE THE FOLLOWING STATEMENT:

Proposal of _____ proposes to furnish the following.

ITEM NO.	DESCRIPTION	PRICE PER HOUR
1	Journeyman Electrician (JB) Estimated hours 200	\$ <u>75⁰⁰</u>
2	Electrician Assistant Estimated hours 200	\$ <u>45⁰⁰</u>
3	Bucket Truck Estimated hours 50	\$ <u>35⁰⁰</u>
4	Trencher/w/operator Estimated hours 50	\$ <u>7.5 up to</u> \$ <u>225</u>

Depend on machine.

***** 4 TOTAL ITEM(S) *****

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation

expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By:	_____
Relation to Prospective Contractor:	_____
Name of Applicable Public Official:	_____
Date Contribution(s) Made:	_____ _____
Amount(s) of Contribution(s)	_____ _____
Nature of Contribution(s)	_____ _____
Purpose of Contribution(s)	_____ _____
(Attach extra pages if necessary)	

Signature

Date 2-12-18

Ed Bray owner

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Ed Bray

Signature

2-12-18

Date

owner

Title (Position)

Resident Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$3M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime."

(Signature of Business Representative)*

(Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.

NON-COLLUSION AFFIDAVIT

STATE OF N.M.

City OF Hobbs

Eddy Craig (name) being first duly sworn, deposes and says that he/she is (title) owner

of (organization) Craig Electric

who submits herewith to the City of Hobbs, a bid/proposal:

That all statements of fact in such bid/proposal are true:

That said proposal/bid was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That said proposer/bidder has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Hobbs, or of any proposer/bidder of anyone else interested in the proposed contract; and further,

That prior to the public opening and reading of bid/proposal, said bidder/proposer;

1. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal
2. Did not directly or indirectly collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his/her proposals;
3. Did not in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else, or to raise or fix overhead, profit or cost element of their proposal price, or of that of anyone else;
4. Did not directly or indirectly, submit his proposed price or any breakdown thereof, or the contest thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository or to any member or agent thereof, or to any individual group of individuals, except that City of Hobbs, or to any person or persons who have a partnership or other financial interests with said proposer/bidder in his/her business.

By: [Signature]

Title: owner

SUBSCRIBED and sworn to before me this 13 day of February, 2018

Notary Public: [Signature]

My Commission Expires: June 1, 2021

RELATED PARTY DISCLOSURE FORM

(Bidders and Proposers only)

1. Are you indebted to or have a receivable from any member of the City of Hobbs Commissioners, administration officials, department heads, and key management supervisors with the City of Hobbs?

YES ___ NO

2. Are you, or any officer of your company related to any member of the City of Hobbs Commissioners, administration officials, department heads, key management supervisors of the City of Hobbs and have you had any of the following transactions since January 1, 2017 to which City of Hobbs was, is to be, a party?

Sales, Purchase or leasing of property? YES ___ NO
Receiving, furnishing of goods, services or facilities? YES ___ NO
Commissions or royalty payments? YES ___ NO

3. Does any member of the City Commission; administration officials, department heads, key management supervisors with the City of Hobbs, have any financial interest in your company whether a sole proprietorship, partnership, or corporation of any kind that currently conducts business with the City of Hobbs?

YES ___ NO

4. At any time from January 1, 2017 through the present, did you, your company, or any officer of your company have an interest in or signature authority over a bank account for the benefit of a member of the City Commission administration officials, department heads, key management supervisors with the City of Hobbs?


YES ___ NO

5. Are you negotiating to employ or do you currently employ any employee, officer, or family member of an employee or officer for the City of Hobbs? *Me*

6. Are you an employee of the City of Hobbs or a member of your family an employee of the City of Hobbs?

YES ___ NO

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Signature of Owner or Company President  Date 2-12-18

(Print Name and Title): Eddy Craig owner



**City of Hobbs
Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion**

The Bidder/Proposer certifies, by submission of this bid/proposal, neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this submission of bid/proposal by any Federal, State or Local government. It further agrees by submitting this bid/proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the bidder/proposer or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this bid/proposal submission

Failure to acknowledge the above conditions would render the Bid/Proposal non-responsive.

I acknowledge:

Company Name: Craig Electric

Signature: 

Print Name: Eddy Craig

MISCELLANEOUS

Offeror shall be responsible for providing those tools normally associated with commercial electrical repair. The billing for additional tools required by contractor to perform work for the City of Hobbs is not permitted unless agreed to in writing in advance.

For additional information, or to inspect facility components contact:
Shawn Smith, City Electrician 575-397-9321

VENDOR REFERENCES AND EXPERIENCE

Please list below in the space provided three references and a detailed list of experience. If additional space is required or you wish to provide additional information on a topic please use a separate sheet of paper.

REFERENCES MINIMUM OF 3 PAST/PRESENT CUSTOMERS INCLUDE NAME, ADDRESS, PHONE NUMBER AND CONTACT PERSON.

1. BRUCE LANIER / SUPERIOR PRINTING 517 E BROADWAY 393 3261
C 575 390 1575
2. TERRY SLAUGH / CAPROCK AC 116 E. ALSTON 397-4247
C 575 631 4247
3. NICK SANTA / HOSES & MORE 403 N. GRIMES 942-2900
575 390 8374
4. KEITH SIMPSON / K&S OILFIELD SUPPLY 607 N. GRIMES 397-0284

LIST BELOW IN DETAIL: EXPERIENCE IN ELECTRICAL SERVICES. ALSO INCLUDE NUMBER OF YEARS EXPERIENCE.

- EE985. Degree ELECTRICAL MAINTANCE / OKLAHOMA STATE TECHNICAL UNIVERSITY
STATE OF NEW MEXICO JOURNEYMAN LICENSE # 05727, 42 YEARS
- EE98 CONTRACTORS LICENSE STATE OF NEW MEXICO # 28343, 30 YEARS

INSTALL, TROUBLESHOOT & REPAIR ELECTRICAL SYSTEMS 480/277 VOLT 3Ø
208 Y 120 VOLT 3Ø, 240 Δ 120 / WILD LEG 3Ø 240/120 1Ø
NEW CONSTRUCTION COMMERCIAL / INDUSTRIAL, REMODEL & UPGRADE, POWER TO
MOTORS, AC HEATING UNITS, LED LIGHTING RETROFITS, LOW VOLTAGE WIRING
PHONE, COMPUTERS, OVERHEAD & UNDERGROUND WIRING FOR FEEDER CIRCUITS
& PARKING LOT LIGHTING 8 OF 19

LIST A MAXIMUM OF THREE (3) FACILITIES THAT YOUR COMPANY HAS PROVIDED ELECTRICAL SERVICES FOR THAT ARE SIMILAR TO THE TYPE OF SERVICES THAT YOU WILL BE PROVIDING THE CITY OF HOBBS.

- ① City of Hobbs - Facilities
- ② Boys + Girls Club of Hobbs + Day care center
- ③ Zia Park + Black + Gold Casino

NAME OF FACILITY, ADDRESS AND NUMBER OF YEARS THAT YOU HAVE HAD THE CONTRACT:

① City of Hobbs,
200 E. Broadway
Hobbs, N.M. 88240

Ronnie Choate
Shawn Smith
Cliff Reighley
4 years

② Boys + Girls Club of Hobbs
221 E. Dunnam St
Hobbs, N.M. 88240

Mike Clampitt
10 years

③ Zia Park + Black + Gold Casino
3901 W. Millen Dr.
Hobbs, N.M. 88240

Tony Watt
10 years

PROPOSAL 498-18

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

TO: The City of Hobbs, New Mexico

Feb 27, 2018

Proposal of GAZZAWAY Electric; Randy GAZZAWAY:

A) A Corporation under the laws of the State of _____; or

B) A partnership consisting of _____; or

C) An individual trading as GAZZAWAY Electric.

The undersigned bidder, pursuant to the foregoing "Notice to Bidders", has carefully examined the Instructions to Bidders, this bid form and the Detailed Specifications.

Veterans Preference

GAZZAWAY Electric
Company

L0443188528
Resident Preference

Randy Gazzaway
BY:
Randy GAZZAWAY
TYPE OR PRINT NAME

575 390 1894
TELEPHONE NUMBER

401 N. Grimes / P.O. Box 1341
ADDRESS
Hobbs N.M 88240/88241
CITY STATE ZIP

NOTE: To be valid, bid must signed. The signature of a corporation is its president, or an authorized vice president, attested by the secretary. A signature of a partnership must be a valid partner.

DO NOT RETURN INVITATION TO PROPOSAL FORM IN CASE OF A "NO BID".
IF APPLICABLE - BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENT(S):

AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___
AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

EACH BIDDER MUST COMPLETE THE FOLLOWING STATEMENT:

Proposal of Gazzaway Electric proposes to furnish the following.

ITEM NO.	DESCRIPTION	PRICE PER HOUR
1	Journeyman Electrician (JE) Estimated hours 200	\$ <u>70.00</u>
2	Electrician Assistant Estimated hours 200	\$ <u>40.00</u>
3	Bucket Truck Estimated hours 50	\$ <u>75.00</u>
4	Trencher/w/operator Estimated hours 50	\$ <u>105.00</u>

***** 4 TOTAL ITEM(S) *****

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation

expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: NO CONTRIBUTIONS

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

Signature

Date

Randy Kozzaway
Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Randy Kozzaway
Signature

2/27/2018
Date

Owner
Title (Position)

Resident Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$3M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime."

(Signature of Business Representative)*

(Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.

NON-COLLUSION AFFIDAVIT

STATE OF New Mexico

City OF Hobbs

Randy GAZZAWAY (name) being first duly sworn, deposes and

says that he/she is (title) Owner (Self Proprietor)

of (organization) GAZZAWAY Electric

who submits herewith to the City of Hobbs, a bid/proposal:

That all statements of fact in such bid/proposal are true:

That said proposal/bid was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That said proposer/bidder has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Hobbs, or of any proposer/bidder of anyone else interested in the proposed contract; and further,

That prior to the public opening and reading of bid/proposal, said bidder/proposer;

1. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal
2. Did not directly or indirectly collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his/her proposals;
3. Did not in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of their proposal price, or of that of anyone else;
4. Did not directly or indirectly, submit his proposed price or any breakdown thereof, or the contest thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository or to any member or agent thereof, or to any individual group of individuals, except that City of Hobbs, or to any person or persons who have a partnership or other financial interests with said proposer/bidder in his/her business.

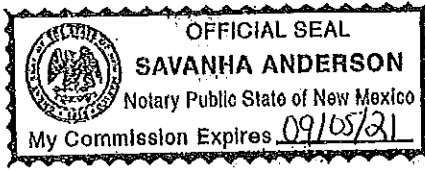
By: Randy Gazzaway

Title: Owner

SUBSCRIBED and sworn to before me this 27th day of February 20 18

Notary Public: Savanha Anderson

My Commission Expires: 09/05/2021



RELATED PARTY DISCLOSURE FORM

(Bidders and Proposers only)

1. Are you indebted to or have a receivable from any member of the City of Hobbs Commissioners, administration officials, department heads, and key management supervisors with the City of Hobbs?

YES ___ NO X

2. Are you, or any officer of your company related to any member of the City of Hobbs Commissioners, administration officials, department heads, key management supervisors of the City of Hobbs and have you had any of the following transactions since January 1, 2017 to which City of Hobbs was, is to be, a party?

Sales, Purchase or leasing of property? YES ___ NO X
Receiving, furnishing of goods, services or facilities? YES ___ NO X
Commissions or royalty payments? YES ___ NO X

3. Does any member of the City Commission; administration officials, department heads, key management supervisors with the City of Hobbs, have any financial interest in your company whether a sole proprietorship, partnership, or corporation of any kind that currently conducts business with the City of Hobbs?

YES ___ NO X

4. At any time from January 1, 2017 through the present, did you, your company, or any officer of your company have an interest in or signature authority over a bank account for the benefit of a member of the City Commission administration officials, department heads, key management supervisors with the City of Hobbs?

YES ___ NO X

5. Are you negotiating to employ or do you currently employ any employee, officer, or family member of an employee or officer for the City of Hobbs?

6. Are you an employee of the City of Hobbs or a member of your family an employee of the City of Hobbs?

YES ___ NO X

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Signature of Owner or Company President Randy Gazzaway Date 2/17/2018

(Print Name and Title): Gazzaway Electric, Randy Gazzaway, Owner



**City of Hobbs
 Certification Regarding Debarment, Suspension, Ineligibility and
 Voluntary Exclusion**

The Bidder/Proposer certifies, by submission of this bid/proposal, neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this submission of bid/proposal by any Federal, State or Local government. It further agrees by submitting this bid/proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the bidder/proposer or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this bid/proposal submission

Failure to acknowledge the above conditions would render the Bid/Proposal non-responsive.

I acknowledge:

Company Name: GARRAWAY Electric

Signature Randy Garraway

Print Name Randy GARRAWAY

STATE OF NEW MEXICO
CONSTRUCTION INDUSTRIES DIVISION

GAZZAWAY ELECTRIC

LICENSE NUMBER

28343

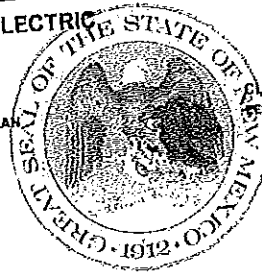
Qualifying Party(S)

GAZZAWAY RANDY ALAN

EXPIRES

05/31/2019

CLASSIFICATION(S)



[Signature]
DIRECTOR

This card is the property of the CID and shall be surrendered upon demand

STATE OF NEW MEXICO
REGULATION AND LICENSING DEPARTMENT

CLASSIFICATION

EE98J

CERTIFICATE NUMBER

05727

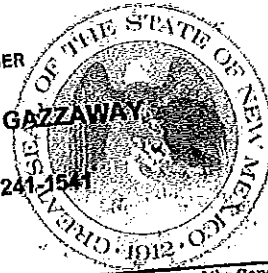
RANDY ALAN GAZZAWAY

PO BOX 1541

HOBBS, NM 88241-1541

EXPIRES

05/31/2019



[Signature]
DIRECTOR

This card is now and shall remain property of the Construction Industries Division and shall be surrendered at any time upon demand

STATE OF NEW MEXICO

TAXATION AND REVENUE DEPARTMENT

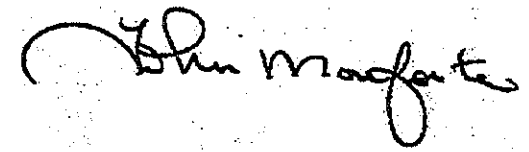
RESIDENT BUSINESS CERTIFICATE

Issued to: **RANDY GAZZAWAY**
DBA: **GAZZAWAY ELECTRIC**
PO BOX 1541
HOBBS, NM 88241-1541

Expires: **11-Apr-2020**

Certificate Number:

L0443188528



John Monforte, Acting Cabinet Secretary

THIS CERTIFICATE IS NOT TRANSFERABLE

Payroll 3

Date 2-2-18

I, ALONZO RAMIREZ VICE PRESIDENT
 (Name of Signatory Party) (Title)

do hereby state:

(1) That I pay or supervise the payment of the persons employed by
RAMIREZ AND SONS INC. on the
 (Contractor or Subcontractor)

WORK ; that during the payroll period commencing on the
 (Building or Work)
21ST day of JANUARY 2018, and ending the 27 day of JANUARY 2018

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

RAMIREZ AND SONS INC. from the full
 (Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below.

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That
 (a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

- in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

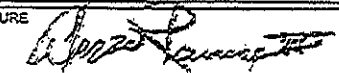
(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

- Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE ALONZO RAMIREZ III VICE PRESIDENT	SIGNATURE 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

MISCELLANEOUS

Offeror shall be responsible for providing those tools normally associated with commercial electrical repair. The billing for additional tools required by contractor to perform work for the City of Hobbs is not permitted unless agreed to in writing in advance.

For additional information, or to inspect facility components contact:
Shawn Smith, City Electrician 575-397-9321

VENDOR REFERENCES AND EXPERIENCE

Please list below in the space provided three references and a detailed list of experience. If additional space is required or you wish to provide additional information on a topic please use a separate sheet of paper.

REFERENCES MINIMUM OF 3 PAST/PRESENT CUSTOMERS INCLUDE NAME, ADDRESS, PHONE NUMBER AND CONTACT PERSON.

- | | |
|--|---------------------------|
| 1. Halliburton
1278 FM 2066
Brownfield, TX 79316 | Tom Hart 575-390-3332 |
| 2. Hobbs Schools
PO Box 1030
Hobbs, NM 88241 | Kibby Babb 575-390-8360 |
| 3. Eunice Schools
PO Box 129
Eunice, NM 88231 | Dwain Haynes 575-390-5421 |

LIST BELOW IN DETAIL: EXPERIENCE IN ELECTRICAL SERVICES. ALSO INCLUDE NUMBER OF YEARS EXPERIENCE.

Kirkmeyer Electric Inc. has been in business for over 44 years. We offer a variety of different products and services. Below is a condensed list of these services. We provide most all commercial, residential and industrial electrical needs for a variety of different customers. Our service ranges from rewinding motors, new motor sales, transformer sales and installations to fiber optic infrastructure installations for new or existing networks. Fusion splicing and repairs to existing fiber optic runs, new cabling and certification of networks. We also provide wiring for new commercial construction, remodel construction, new residential and remodel residential remodeling. Kirkmeyer also provides programming and installation variable frequency drives, along with large switch gear, motor starter repairs and installation for all sizes. We have three bucket trucks that fit most parking lot repair needs and several scissor lifts in different sizes for indoor and outdoor needs.

PROPOSAL 498-18

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

TO: The City of Hobbs, New Mexico

February 28, 2018

Proposal of Kirkmeyer Electric _____:

A) A Corporation under the laws of the State of New Mexico _____; or

B) A partnership consisting of _____; or

C) An individual trading as _____.

The undersigned bidder, pursuant to the foregoing "Notice to Bidders", has carefully examined the Instructions to Bidders, this bid form and the Detailed Specifications.

Veterans Preference

Kirkmeyer Electric
Company

Conner McReynolds
BY:

Resident Preference

Conner McReynolds
TYPE OR PRINT NAME

2024 N Dal Paso
ADDRESS

()
TELEPHONE NUMBER

Hobbs NM 88240
CITY STATE ZIP

NOTE: To be valid, bid must signed. The signature of a corporation is its president, or an authorized vice president, attested by the secretary. A signature of a partnership must be a valid partner.

DO NOT RETURN INVITATION TO PROPOSAL FORM IN CASE OF A "NO BID".
IF APPLICABLE - BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING AMENDMENT(S):

AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___
AMENDMENT NO: ___ DATED: ___ AMENDMENT NO: ___ DATE: ___

FURNISH ELECTRICAL REPAIRS/REPLACEMENT FOR THE CITY OF HOBBS

EACH BIDDER MUST COMPLETE THE FOLLOWING STATEMENT:

Proposal of Kirkmeyer Electric proposes to furnish the following.

ITEM NO.	DESCRIPTION	PRICE PER HOUR
1	Journeyman Electrician (JE) Estimated hours 200	\$ <u>75.00</u>
2	Electrician Assistant Estimated hours 200	\$ <u>35.00</u>
3	Bucket Truck Estimated hours 50	\$ <u>75.00</u> Large Truck \$ <u>35.00</u> Small Truck
4	Trencher/w/operator Estimated hours 50	\$ <u>35.00</u> Approx. \$10-\$15 per foot depending on compaction, type of soil

***** 4 TOTAL ITEM(S) *****

CAMPAIGN CONTRIBUTION DISCLOSURE FORM

Pursuant to NMSA 1978, § 13-1-191.1 (2006), any person seeking to enter into a contract with any state agency or local public body for professional services, a design and build project delivery system, or the design and installation of measures the primary purpose of which is to conserve natural resources must file this form with that state agency or local public body. This form must be filed even if the contract qualifies as a small purchase or a sole source contract. The prospective contractor must disclose whether they, a family member or a representative of the prospective contractor has made a campaign contribution to an applicable public official of the state or a local public body during the two years prior to the date on which the contractor submits a proposal or, in the case of a sole source or small purchase contract, the two years prior to the date the contractor signs the contract, if the aggregate total of contributions given by the prospective contractor, a family member or a representative of the prospective contractor to the public official exceeds two hundred and fifty dollars (\$250) over the two year period.

Furthermore, the state agency or local public body shall void an executed contract or cancel a solicitation or proposed award for a proposed contract if: 1) a prospective contractor, a family member of the prospective contractor, or a representative of the prospective contractor gives a campaign contribution or other thing of value to an applicable public official or the applicable public official's employees during the pendency of the procurement process or 2) a prospective contractor fails to submit a fully completed disclosure statement pursuant to the law.

THIS FORM MUST BE FILED BY ANY PROSPECTIVE CONTRACTOR WHETHER OR NOT THEY, THEIR FAMILY MEMBER, OR THEIR REPRESENTATIVE HAS MADE ANY CONTRIBUTIONS SUBJECT TO DISCLOSURE.

The following definitions apply:

"Applicable public official" means a person elected to an office or a person appointed to complete a term of an elected office, who has the authority to award or influence the award of the contract for which the prospective contractor is submitting a competitive sealed proposal or who has the authority to negotiate a sole source or small purchase contract that may be awarded without submission of a sealed competitive proposal.

"Campaign Contribution" means a gift, subscription, loan, advance or deposit of money or other thing of value, including the estimated value of an in-kind contribution, that is made to or received by an applicable public official or any person authorized to raise, collect or expend contributions on that official's behalf for the purpose of electing the official to either statewide or local office. "Campaign Contribution" includes the payment of a debt incurred in an election campaign, but does not include the value of services provided without compensation or unreimbursed travel or other personal expenses of individuals who volunteer a portion or all of their time on behalf of a candidate or political committee, nor does it include the administrative or solicitation

expenses of a political committee that are paid by an organization that sponsors the committee.

"Family member" means spouse, father, mother, child, father-in-law, mother-in-law, daughter-in-law or son-in-law.

"Pendency of the procurement process" means the time period commencing with the public notice of the request for proposals and ending with the award of the contract or the cancellation of the request for proposals.

"Person" means any corporation, partnership, individual, joint venture, association or any other private legal entity.

"Prospective contractor" means a person who is subject to the competitive sealed proposal process set forth in the Procurement Code or is not required to submit a competitive sealed proposal because that person qualifies for a sole source or a small purchase contract.

"Representative of a prospective contractor" means an officer or director of a corporation, a member or manager of a limited liability corporation, a partner of a partnership or a trustee of a trust of the prospective contractor.

DISCLOSURE OF CONTRIBUTIONS:

Contribution Made By: _____

Relation to Prospective Contractor: _____

Name of Applicable Public Official: _____

Date Contribution(s) Made: _____

Amount(s) of Contribution(s) _____

Nature of Contribution(s) _____

Purpose of Contribution(s) _____

(Attach extra pages if necessary)

Signature

Date

Title (position)

--OR--

NO CONTRIBUTIONS IN THE AGGREGATE TOTAL OVER TWO HUNDRED FIFTY DOLLARS (\$250) WERE MADE to an applicable public official by me, a family member or representative.

Cornelia M. Reynolds
Signature

2/13/18
Date

President
Title (Position)

Resident Veterans Preference Certification

_____ (NAME OF CONTRACTOR) hereby certifies the following in regard to application of the resident veterans' preference to this procurement:

Please check one box only

I declare under penalty of perjury that my business prior year revenue starting January 1 ending December 31 is less than \$3M allowing me the 10% preference discount on this solicitation. I understand that knowingly giving false or misleading information about this fact constitutes a crime.

"I agree to submit a report, or reports, to the State Purchasing Division of the General Services Department declaring under penalty of perjury that during the last calendar year starting January 1 and ending on December 31, the following to be true and accurate:

"In conjunction with this procurement and the requirements of this business' application for a Resident Veteran Business Preference/Resident Veteran Contractor Preference under Sections 13-1-21 or 13-1-22 NMSA 1978, when awarded a contract which was on the basis of having such veterans preference, I agree to report to the State Purchasing Division of the General Services Department the awarded amount involved. I will indicate in the report the award amount as a purchase from a public body or as a public works contract from a public body as the case may be.

"I declare under penalty of perjury that this statement is true to the best of my knowledge. I understand that giving false or misleading statements about material fact regarding this matter constitutes a crime."

(Signature of Business Representative)*

(Date)

*Must be an authorized signatory for the Business.

The representations made in checking the boxes constitutes a material representation by the business that is subject to protest and may result in denial of an award or unaward of the procurement involved if the statements are proven to be incorrect.

NON-COLLUSION AFFIDAVIT

STATE OF NM)

City OF Hobbs)

Conner McReynolds (name) being first duly sworn, deposes and says that he/she is (title) President of (organization) Kirkmeyer Electric, Inc.

who submits herewith to the City of Hobbs, a bid/proposal:

That all statements of fact in such bid/proposal are true;

That said proposal/bid was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That said proposer/bidder has not, directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interest of the City of Hobbs, or of any proposer/bidder of anyone else interested in the proposed contract; and further,

That prior to the public opening and reading of bid/proposal, said bidder/proposer;

1. Did not directly or indirectly, induce or solicit anyone else to submit a false or sham proposal
2. Did not directly or indirectly collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his/her proposals;
3. Did not in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of their proposal price, or of that of anyone else;
4. Did not directly or indirectly, submit his proposed price or any breakdown thereof, or the contest thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association organization, bid depository or to any member or agent thereof, or to any individual group of individuals, except that City of Hobbs, or to any person or persons who have a partnership or other financial interests with said proposer/bidder in his/her business.

By: Conner McReynolds

Title, President

SUBSCRIBED and sworn to before me this thirteenth day of February , 20 18

Notary Public Giselle Leyva

My Commission Expires: February 6, 2022



OFFICIAL SEAL
Giselle Leyva

NOTARY PUBLIC - STATE OF NEW MEXICO

My Commission Expires: 2/6/22

RELATED PARTY DISCLOSURE FORM.

(Bidders and Proposers only)

1. Are you indebted to or have a receivable from any member of the City of Hobbs Commissioners, administration officials, department heads, and key management supervisors with the City of Hobbs?

YES ___ NO X ___

2. Are you, or any officer of your company related to any member of the City of Hobbs Commissioners, administration officials, department heads, key management supervisors of the City of Hobbs and have you had any of the following transactions since January 1, 2017 to which City of Hobbs was, is to be, a party?

Sales, Purchase or leasing of property? YES ___ NO X ___
Receiving, furnishing of goods, services or facilities? YES ___ NO X ___
Commissions or royalty payments? YES ___ NO X ___

3. Does any member of the City Commission; administration officials, department heads, key management supervisor's with the City of Hobbs, have any financial interest in your company whether a sole proprietorship, partnership, or corporation of any kind that currently conducts business with the City of Hobbs?

YES ___ NO X ___

4. At any time from January 1, 2017 through the present, did you, your company, or any officer of your company have an interest in or signature authority over a bank account for the benefit of a member of the City Commission administration officials, department heads, key management supervisors with the City of Hobbs?

YES ___ NO X ___

5. Are you negotiating to employ or do you currently employ any employee, officer, or family member of an employee or officer for the City of Hobbs? No

6. Are you an employee of the City of Hobbs or a member of your family an employee of the City of Hobbs?

YES ___ NO X ___

The answers to the foregoing questions are correctly stated to the best of my knowledge and belief.

Signature of Owner or Company President Conner McReynolds Date 2/13/18

(Print Name and Title): Conner McReynolds, President



City of Hobbs
Certification Regarding Debarment, Suspension, Ineligibility and
Voluntary Exclusion

The Bidder/Proposer certifies, by submission of this bid/proposal, neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this submission of bid/proposal by any Federal, State or Local government. It further agrees by submitting this bid/proposal that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts and subcontracts. Where the bidder/proposer or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this bid/proposal submission

Failure to acknowledge the above conditions would render the Bid/Proposal non-responsive.

I acknowledge:

Company Name: Kirkmeyer Electric, Inc.

Signature Conner McReynolds

Print Name Conner McReynolds

Electrical Repairs/Replacement for the City of Hobbs		B&D	Craig	Gazzaway	Kirkmeyer
Hourly Cost	50%	<u>50</u>	<u>48</u>	<u>49</u>	<u>49</u>
Reference check of past/present customers think will be evaluated for quality of work as reported by references	25%	<u>20</u>	<u>25</u>	<u>25</u>	<u>25</u>
A minimum of 2 years experience in similar electrical services. Please attach current appropriate licensure	25%	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>
Resident bidder/preference or Veterans preference	10%	<u>5</u>	<u>5</u>	<u>5</u>	<u>0</u>
TOTAL	110%	<u>100</u>	<u>103</u>	<u>104</u>	<u>99</u>

Evaluation Committee

Ron Roberts, IT

Shawn Smith, General Services

Shelia Baker, Engineering



CITY OF HOBBS
 COMMISSION STAFF SUMMARY FORM
 MEETING DATE: March 19, 2018

SUBJECT: RESOLUTION APPROVING THE NAMING OF FIELD #4 AT JEFFERSON PARK IN HONOR OF RONNIE MARTIN.

DEPT. OF ORIGIN: PARKS & RECREATION
 DATE SUBMITTED: March 13, 2018
 SUBMITTED BY: Doug McDaniel, Parks & Recreation Director

SUMMARY:

Several months ago, the Community Affairs Board had expressed an interest in naming one of the ballfields at Jefferson Park after Ronnie Martin. At a recent meeting of the Community Affairs Board, Vice-Chair of the Community Affairs Board, Mike Clampitt, asked Mayor Sam Cobb who was in attendance as to the procedure. Mayor Cobb advised that the Community Affairs Board that they should deliberate and then make a recommendation to the City Commission. At the February 16, 2018 meeting of the Community Affairs Board, the Board voted unanimously to honor Ronnie Martin and name Field #4 after Ronnie Martin. At the March 5, 2018 City Commission meeting, this recommendation from the Community Affairs Board appeared as a Discussion item and Commissioners were briefed as to the process, to date. Several attendees (Doug McDaniel, Kevin Naegele and Mike Clampitt) all spoke in favor of this recommendation and Ronnie Martin's daughter, Kim Martin Gonzales, also addressed the City Commission.

Ronnie was a lifelong ambassador for the game of baseball in Hobbs. He played baseball on the Hobbs High School Baseball Team which was actually coached by the legendary Ralph Tasker. Ronnie continued playing baseball well until his 50's. Ronnie also coached the well-known Lion's Club Little League Team that made numerous trips to the State Tournament. Ronnie also founded the West Texas-New Mexico Baseball League that gave numerous adults in Hobbs the opportunity to play organized baseball. Ronnie also served as the Hitting Instructor for the New Mexico Junior College Baseball Team under Head Coach, Ray Birmingham.

Fiscal Impact:


Reviewed By: 
 Finance Department

There is no fiscal impact.

Attachments:

- 1) Resolution
- 2) Diagram of Jefferson Park Ballfields

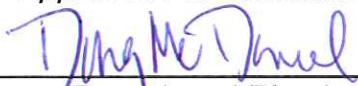
Legal Review:

Approved As To Form: 
 City Attorney

Recommendation:

Approve Resolution authorizing the naming of Field #4 at Jefferson Park after Ronnie Martin.

Approved For Submittal By:


 Department Director


 City Manager

CITY CLERK'S USE ONLY
 COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS

RESOLUTION NO. 6642

A RESOLUTION APPROVING THE NAMING OF FIELD #4
AT JEFFERSON PARK IN HONOR OF RONNIE MARTIN

WHEREAS, the Community Affairs Board has expressed an interest in naming one of the ballfields at Jefferson Park after Ronnie Martin; and

WHEREAS, Ronnie Martin was a lifelong ambassador for the game of baseball in Hobbs, New Mexico in which he played for the Hobbs Eagles, coached Little League, founded the West Texas-New Mexico Baseball League and served as Hitting Instructor for the New Mexico Junior College Baseball Team; and

WHEREAS, at the Community Affairs Board meeting on February 16, 2018 there was a unanimous vote to name Field #4 at Jefferson Park in honor of Ronnie Martin; and

WHEREAS, this recommendation was discussed at the March 5, 2018 City Commission meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized and directed to approve the naming of Field #4 at Jefferson Park in honor of Ronnie Martin.

PASSED, ADOPTED AND APPROVED this 19th day of March, 2018.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



Bensing Field

CLINTON ST.

CLINTON ST.

East Well!

2

3

McKinney Field

1

4

City of Hobbs

Jefferson Park Ballfields

1300 W. Clinton Street

Hobbs, NM 88240

Existing Trail

Existing Bleachers

Existing Baseball Field

Proposed Baseball Field

Proposed Bleachers

Existing Parking

Existing Restrooms

Existing Trail

Proposed Pavilion
Add Alternate

Proposed Pavilion
Add Alternate

Existing Baseball field

Existing Trail

Existing Well-Site

Existing Well-Site

Proposed Trail
Around Multi-use
Fields

Proposed Fence

DISCUSSION



Corporate Membership Rates

Summary

Corporate membership rates are discounted based on the number of employees who hold memberships with the CORE. The higher the number of employee memberships, the greater the percentage discount. Employees may select any category membership. Companies must submit a list of employees that plan to sign up for a membership. To receive the appropriate percentage discount, employees must sign up for their desired memberships within 60 days of the date the list was submitted.

Percentage discounts will be evaluated monthly. Percentage discounts can fluctuate monthly should the number of employees increase or decrease.

Details

10-100 Employees	101-200 Employees	201-300 Employees	301-500 Employees	501+ Employees
10% discount	15% discount	20% discount	25% discount	Negotiated



Center Of Recreational Excellence

Facility Usage Agreement

4827 North Lovington Highway
Hobbs, New Mexico 88240

www.corehobbs.com

(575) 393-CORE (2679)

CORE FACILITY USAGE AGREEMENT

The Facility Usage Agreement governs the allocation and use of specific CORE facilities with the goal of fair and equitable distribution among all users.

This agreement, dated this _____ day of _____, 20____ and is entered into between the Center of Recreational Excellence, herein called "CORE" and _____, hereafter referred to as "USER". CORE hereby licenses to USER and its members, guests, spectators and competitors, the use of CORE's facilities, subject to all provisions and conditions set forth below for athletic use.

USER's Information:

Name of Event: _____

Name of Organization: _____

Responsible person: _____

Address _____ City _____ Zip _____

Best phone (_____) _____ 2nd phone (_____) _____

E-mail Address _____ @ _____

On-Site Point of Contact _____ Cell Phone _____

Number of participants: _____ Number of estimate spectators: _____

Turf:

Date(s) of Use: _____ Time of Use: _____

- Full Turf
- Half Turf
- Team Locker Room _____

Please specify facility use and set up needs (*additional charge of \$25 for equipment set up):

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Soccer | <input type="checkbox"/> Football* |
| <input type="checkbox"/> Lacrosse* | <input type="checkbox"/> Ultimate Frisbee |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Spectator Seating |

Gym:

Date(s) of Use: _____ Time of Use: _____

- Full Gym (Size of 2 Full Basketball Courts or 4 Regulation Volleyball Courts)
- Half Gym (Size of 2 Junior Basketball Courts or 2 Regulation Volleyball Courts or 6 Pickleball Courts)

Please specify facility use and set up needs (*additional charge of \$25 for equipment set up):

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Basketball | <input type="checkbox"/> Pickleball* |
| <input type="checkbox"/> Volleyball | <input type="checkbox"/> Open space (no divider curtains) |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Divider Curtains |

Racquetball:

Date(s) of Use: _____ Time of Use: _____

- Court 1
- Court 2

Please specify facility use and set up needs (*additional \$25 for equipment set up):

- | | |
|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Racquetball | <input type="checkbox"/> Wallyball* |
|--------------------------------------|-------------------------------------|

Competition Pool

Date(s) of Use: _____ Time of Use: _____

Please specify facility use and set up needs (additional pricing per activity depending on activity):

- | | |
|--|--|
| <input type="checkbox"/> Swim Meet | <input type="checkbox"/> Dive Meet |
| <input type="checkbox"/> Water Polo | <input type="checkbox"/> Spectator Seating |
| <input type="checkbox"/> Swim Practice | <input type="checkbox"/> Dive Practice |
| <input type="checkbox"/> Other: _____ | |

Number of lanes requested: (note that no more than 10 swimmers can occupy a lane):

- Requesting all 10 lanes
 Number of Lanes Requested _____

Leisure/Fun Pool

Date(s) of Use: _____ Time of Use: _____

Please specify facility use and set up needs (additional pricing per activity depending on activity):

- Birthday Party Other event/group

Therapy Pool

Date(s) of Use: _____ Time of Use: _____

Please specify facility use and set up needs (additional pricing per activity depending on activity):

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> Water Aerobics | <input type="checkbox"/> Water Zumba |
| <input type="checkbox"/> Physical Therapy | <input type="checkbox"/> Other _____ |

Aquatics Classroom

Date(s) of Use: _____ Time of Use: _____

Please specify facility use and set up needs (additional pricing per activity depending on activity):

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> Team Meeting | <input type="checkbox"/> Educational Course |
| <input type="checkbox"/> Other _____ | |

Additional CORE personnel request: _____

Additional CORE employees may be requested at a rate of \$15 per employee per hour and are not guaranteed based upon availability. Turf/Gym usage include one (1) CORE employee during the duration of the rental. Aquatic Facility Rentals will be staffed according to the typical number of users. Professional staff reserves the right to charge for additional CORE employees deemed necessary due to high capacity or the nature of the facility usage.

Other Special Requests (tables/chairs/etc. Please include quantity requested of each):

USAGE FEES PER HOUR

USER agrees to pay the following to the CORE,

<input type="checkbox"/> Gymnasium Full	\$80/\$95	<input type="checkbox"/> Additional Core Staff	\$15/person/hour _____
<input type="checkbox"/> Gymnasium Half	\$50/\$65	<input type="checkbox"/> Banquet Room 133	\$25/hour
<input type="checkbox"/> Racquetball Court	\$10/\$15	<input type="checkbox"/> Banquet Room 134	\$31/hour
<input type="checkbox"/> Turf Full	\$88/\$100	<input type="checkbox"/> Combined Banquet Room	\$44/hour
<input type="checkbox"/> Turf Half	\$62/\$70	<input type="checkbox"/> Catering Kitchen	\$25/hour
<input type="checkbox"/> Team Locker Rooms	\$10/hour (only w/Turf rental)	<input type="checkbox"/> Party Room 170	\$38/hour
<input type="checkbox"/> Competition Pool	\$105/\$173	<input type="checkbox"/> Party Room 171	\$38/hour
<input type="checkbox"/> Competition Pool Lanes	Pending	<input type="checkbox"/> Observation Deck	\$75/hour
<input type="checkbox"/> Therapy Pool	\$53/\$87	<input type="checkbox"/> Executive Conference Room	\$25/hour
<input type="checkbox"/> Aquatics Classroom	\$25		

TOTAL AMOUNT _____

CONDITIONS OF AGREEMENT

1. Deposit: Upon entering into this Agreement, USER shall pay CORE a \$100.00 refundable deposit in addition to any usage fees.
2. No facility is considered reserved until the deposit is paid. Facilities are expected to be left in the same condition as they were before the usage. This deposit will be used to offset the labor charges to prepare facilities, cleaning of facilities, repair damages, etc.
3. Balance of total charge is due to CORE before the event begins.
4. Usage fees listed are an hourly rate unless otherwise noted. USER will be charged in 15-minute increments and charged if facility use goes beyond the usage period agreed upon.
5. USER may cancel this Agreement by providing CORE thirty (30) days advance notice. In the event CORE is not notified 30 days in advance of a cancellation, USER shall be held liable for the charges listed. Should conflicts arise between USER's scheduled times and public or other use of the facility, CORE reserves the right to change the schedule in the best interest of the public and the facility. In this event, every effort will be made to make an arrangement that is mutually agreeable to both USER and CORE, and a proportionate credit or refund to USER will be issued in accordance to current refund policies.
6. USER agrees that CORE may require USER to provide appropriate attendants, security, medical and other personnel, in numbers to be determined by CORE, as necessary to properly serve USER and the public.
7. USER assumes full and exclusive responsibility for all damages to the facility and surrounding property, fixtures and equipment caused by USER, its respective members, opponents or spectators participating in activities or events during the periods utilized by USER pursuant to the terms of this contract. The actual cost of repair and/or cleaning shall be paid by USER immediately upon receipt of invoice from CORE.
8. Usage times include setup and breakdown time. Please plan accordingly. For example, if your usage is from 9:00am-12:00pm, please do not arrive prior to 9:00am for setup and you must be completely cleaned up and out of the building by 12:00pm.
9. This Agreement is non-transferrable. USER agrees that it will not broker, sublease or sublet its facility use.
10. The hours of facility use will be restricted to regular CORE facility hours of operation, unless otherwise negotiated. Turf/Gym/Aquatic usage requests are available for use year round. Scheduling priority will be given to CORE activities and programs.
11. The usage agreement does NOT include access to other facility amenities not listed in the rental agreement for usage holders, participants, and spectators (i.e. swimming pool, fitness equipment, fitness classes, etc.).
12. No fields or surrounding areas or space may be altered without the prior consent of CORE.
13. USER assumes full and exclusive responsibility for the safety of the persons and property of all members of USER and of spectators and members of the public in attendance at any events or activities put on by USER. USER assumes all risks of events and activities; CORE assumes none thereof. CORE shall not be responsible for losses by USER, its agents, employees, members, guests or invitees occasioned by theft or disappearance of equipment or other personal property.
14. USER agrees to indemnify, hold harmless and defend CORE and The City of Hobbs and their respective members, officers, directors, agents and employees from and against any and all liabilities, damages, actions, costs, losses, claims and expenses (including attorney's fees) on account of personal injury, death or damage to or loss of property or profits arising out of or resulting in whole or in part from any act of omission, negligence, fault or violation of law or ordinance of USER or its members, employees, agents, guests or invitees or any other person entering the facility with the implied or express consent

or permission of USER. Such indemnification shall apply unless such damages or injury resulting from the sole negligence, gross negligence, or willful misconduct of CORE, its officers, employees or agents.

15. USER will comply with all reasonable rules and regulations established by CORE. CORE shall always have the right to eject any person from the facility for any reason, which in the opinion of CORE, it deems sufficient.
16. USER agrees not to sell, distribute or solicit the sale or distribution of any material, equipment or things whatsoever, in or about the facility, without the prior consent of CORE. USER agrees to not conduct any promotional activity nor advertise any special or particular event to be conducted at the Facility, without first advising CORE and securing its written consent. USER agrees to identify to CORE responsible adults who must be on the premises at all events and activities, to supervise dressing room care, general discipline and general conduct of the member or USER, its agents, volunteers, employees, guests, opponents or spectators.
17. Alcoholic beverages are not permitted on the premises of the CORE facility.
18. All Associations/Organizations who identify as non-profit must be recognized as a not-for-profit organization by the State of New Mexico, receive tax exempt status from the Internal Revenue Service under section 501(c)3, and provide an IRS EIN numbers and associated forms.
19. CORE shall, in its sole discretion, require USER to provide a public liability insurance policy of \$1,000,000 in which The City of Hobbs are named as additional insured/certificate holder.
20. The USER shall furnish the CORE the names and telephone numbers of Association persons designated as site supervisors. It shall be the responsibility of the site supervisor to meet with and discuss facility playability with the CORE Sports Coordinator or representative.
21. The USER shall furnish to the CORE a listing of the full schedule for the event. The full schedule shall be submitted after completion of regular registration, prior to the first scheduled event. This is due 48 hours prior to the start of the event.
22. The on-site collection of tournament entry/registration fees by the USER is permissible, after approval by the CORE Facility Director. USER agrees that the location of such admission access points shall not prevent or impede other facility users from accessing other general areas of the facility.
23. All food or drinks served, sold, or stored shall be approved prior to the event. A Concessions Request Form must be submitted and approved prior to event.
24. If the facility is abandoned during event use, the agreement is terminated and no refunds for unused time will be issued.
25. It is the USERs responsibility to supply all event equipment, officials, and site supervisors with the exception of permanent CORE facility fixtures (i.e. basketball hoops, volleyball nets and officials stands, soccer goals, starting blocks).
26. USER must receive prior approval from CORE Facility Director before signs, banners, and pennants are erected.

Any alteration of the standard form language without approval of the attorney shall render this agreement void and without effect. Any changes to this agreement must be pre-approved as to form by the CORE Facility Director.

Any violation of any of the provisions of this agreement shall result in the termination of this agreement.

This agreement is made and entered into on the _____ day of _____, _____.

CORE Aquatics/LTS Coordinator

Printed Name

Signature

CORE Sports Coordinator

Printed Name

Signature

CORE Facilities Director

Printed Name

Signature

CORE Marketing Coordinator

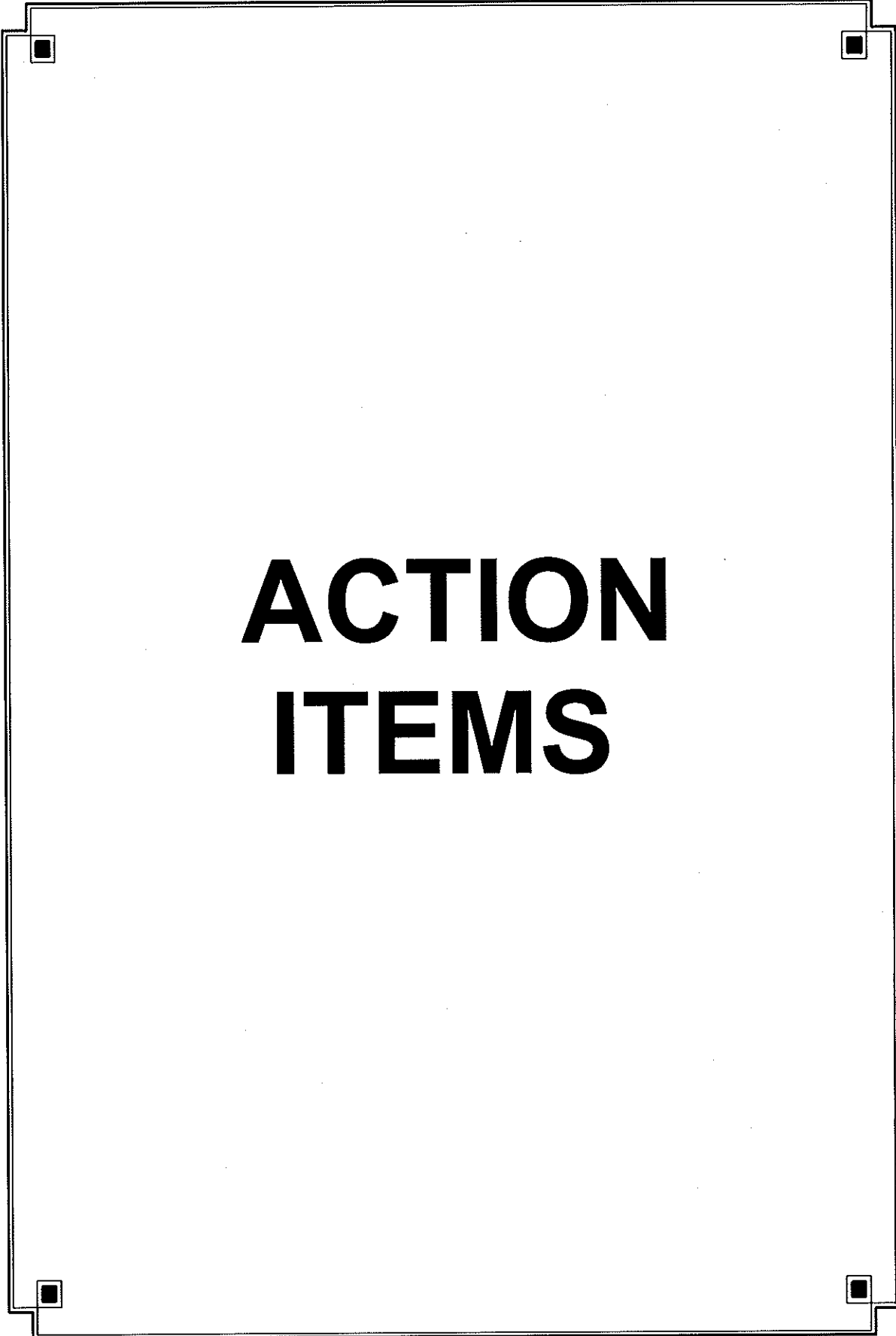
Printed Name

Signature

Agents/Lessee

Printed Name

Signature



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: CORE Site Furnishings
DEPT. OF ORIGIN: Parks and Recreation
DATE SUBMITTED: 3/13/2018
SUBMITTED BY: Wade Whitehead, Parks Superintendent

Summary:
Quote provided by The Play Well Group is through a CES Contract for Sports and Recreational Site Furnishings. Items listed on the quote include trashcans, picnic tables, bike racks and benches. Items have been approved by the CORE Design Team and are uniform in color to specifications. Site Furnishings were identified in the Value Engineering process prior to award, if city staff took the lead in purchasing. This was a **\$396,326 reduction** in Haydon's estimate and accepted as part of the Amendment #3 (GMP).

The cost proposal total is **\$82,911.76** for the site CORE Site Furnishing and funding is available in the FY2018 budget.

Fiscal Impact:

Reviewed By: 
Finance Department

Fund Account Number **\$2.7M (available)**
**See attached detailed breakdown of overall project costs*

Attachments: Site Furnishing Quote from Play Well

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Consideration for approval for purchase of Site Furnishings for CORE.

Approved For Submittal By:


Department Director

City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CORE - OVERALL COST SUMMARY

Monday, March 12, 2018

TOTAL SUMMARY OF COSTS				BUDGET ORIGINAL	REVISED BUDGET	ACTUAL TO DATE	Notes
Current Construction Budget (CONTRACT GMP)				\$53,464,234	\$53,464,234	\$45,132,918	
Haydon Construction Invoice						\$44,844,954	
Haydon Early Work Release						\$287,964	
<i>Note: Preconstruction services is listed separately below</i>							
Total Project Budget Recap - Design Development Stage							
Development Soft Costs							
Land Purchase		\$0		\$0	\$0	\$0	
Public Art Allocation		\$50,000		\$50,000	\$50,000	\$0	
Professional Fees (BRS Contract)		\$4,920,415		\$4,920,415	\$4,920,415	\$ 4,772,369.90	Reimbursables not included
FFE - Furniture, Fixtures and Equipment		\$1,708,000		\$1,708,000	\$1,708,000	\$0	
Gas Easement Documentation		\$1,200		\$1,200	\$1,200	\$0	
CMAR Preconstruction Fee		\$250,000		\$250,000	\$250,000	\$250,000	
Plant Investment / Tap Fees		\$25,000		\$25,000	\$25,000	\$0	Note 1
Construction Testing and Special Inspections		\$200,000		\$200,000	\$182,310	175,899.40	
Reimbursable Expenses (BRS Contract - GRT excluded for all BRS contracts)		\$255,919		\$255,919	\$255,919	\$ 160,485.27	
Plan Review Fees * (Chango Rev 1: 8-18-16)		\$45,000		\$45,000	\$56,269	\$56,269	Note 2
Other Soft Costs - Owner Preconstruction / Other Costs (Branding, Video, Studies, Trips)		\$200,000		\$200,000	\$200,000	196,167.38	
City purchased Sod						39,918.00	Note 3
CORE Site Furnishings						81,601.86	Note 4
Total Development Soft Costs				\$7,655,534	\$7,649,113	\$5,611,191	
NMGRT on Soft Costs (including GRT on BRS contract)	6.8125%			\$504,099	\$503,661	\$334,294	
Subtotal All Project Costs				\$61,623,867	\$61,617,008	\$51,078,403	
Non-Reimbursable						\$707	
Total Paid						\$51,079,110	
Owner Contingency	2.8%			\$1,725,468	\$1,725,276	\$0	
NMGRT on Contingency	6.8125%			\$117,548	\$117,534	\$0	
GRAND TOTAL PROJECT COST				\$63,466,882	\$63,459,819	\$51,078,403	
Target Budget				\$63,500,000	\$63,500,000	\$63,500,000	
Current vs Target				(\$33,118)	(\$40,181)		
Construction Time Summary				CONSTRUCTION START DATE 8/15/2016		TODAY 3/12/2018	
				COMPLETION DATE 5/6/2018		DAYS LEFTS 55	
				TOTAL CALENDAR DAYS 629		% DAYS USED 91%	
						TOTAL DOLLARS EXPENDED 84%	

Note

- 1 Xcel is anticipated not to charge. COH Water Meter fees unknown and anticipate around \$5,000 for meters only 2 at \$2,500
- 2 Plan Review and Permit Fee is revised to reflect actual <Grant Agreement Amendment Required>
- 3 Sod purchase of landscaping this will be covered by either Haydon's Contract Reduction, FFE Reduction, or Owner Contingency
- 4 Site Furnishing was a VE Reduction from Haydon's Contract and will be covered by either Haydon's Contract Reduction, FFE Reduction, or Owner Contingency



The PlayWell Group, Inc.

Athletic, Park, and Playground Equipment
Serving Texas, New Mexico, Oklahoma, and Arkansas since 1988

www.playwellgroup.com
800-726-1816
505-296-8900 (fax)

QUOTATION	
QUOTE # 10601	3/13/2018

BILL TO:
Cooperative Educational Services Account Payable 4216 Balloon Park Road NE Albuquerque, NM 87109
Phone: (505) 726-2615

SHIP TO:
City of Hobbs-CORE Center Placido Ramirez 1100 East Snyder Hobbs, TX 88240
Phone: (575) 397-9291

CUST. PO #	TERMS	SALES REP	COUNTY		QUOTE EXPIRATION
	NET 30	CES	LEA		3/29/2018
ITEM	DESCRIPTION	QTY	LIST PRICE	DISC. PRICE	TOTAL
CES-SITE	COOPERATIVE EDUCATIONAL SERVICES CONTRACT #17-011AN-C143 EXPIRES 11/16/2018 SPORTS & RECREATIONAL SITE FURNISHING			0.00	0.00T
WNTR-32F-P	THOMAS STEELE/GRABER WINDSOR RECEPTACLE-FLAT LID-32 GALLON-E-STEEL	9	889.00	844.55	7,600.95T
WNAR-P	WINDSOR ASH RECEPTACLE, E-STEEL	5	499.00	474.05	2,370.25T
SST-4B-P	42" STATE STREET DIAMOND STEEL TABLE TOP, PERFORATED METAL BACKED SEATS, E-STEEL	21	2039.00	1,937.05	40,678.05T
ORNS-2-SF-P	ORION RACK 2 SQUARE, SURFACE MOUNT, POWDER COATED	12	389.00	369.55	4,434.60T
WGF-6-PM-P	WINGRA 6' FLAT BENCH, PERFORATED STAINLESS METAL, E-STEEL	11	949.00	901.55	9,917.05T
WGB-6-PM-P	WINGRA 6' BENCH-PERFORATED STAINLESS METAL, E-STEELS	5	1489.00	1,414.55	7,072.75T
SHIP	SHIPPING AND HANDLING	1	5550.00	5,550.00	5,550.00T

QUOTE VALID FOR 30 DAYS. Product will be ordered upon receipt of written approvals and/or deposit. Please email or fax all pages.
PLEASE REMIT YOUR DEPOSIT TO:

THE PLAYWELL GROUP, INC.
9430 SAN MATEO BLVD., NE, UNIT G
ALBUQUERQUE, NM 87113

Date _____ Signature _____

SUBTOTAL \$77,623.65

SALES TAX (6.8125%) \$5,288.11

TOTAL \$82,911.76



CITY OF HOBBS
 COMMISSION STAFF SUMMARY FORM
 MEETING DATE: March 19, 2018

SUBJECT: APPROVAL OF A C.E.S. CONTRACT BETWEEN THE CITY OF HOBBS AND KLEIN AUTOMATION & ELECTRIC, IN THE AMOUNT OF \$198,366.92, FOR THE INSTALLATION OF SECURITY CAMERAS IN PARKS AND AT SPLASH PADS

DEPT. OF ORIGIN: PARKS & RECREATION
 DATE SUBMITTED: March 13, 2018
 SUBMITTED BY: Doug McDaniel, Parks & Recreation Director

SUMMARY:

This CES Contract will provide for upgrades to security camera systems that will consist of six (6) parks and three (3) splash pads. Both new and replacement cameras will be installed to provide the Hobbs Police Department the ability to monitor activity in parks and at splash pads.

The Hobbs Police Department and the Parks & Recreation Department reviewed park usage and current security system coverage and are recommending that the following parks and splash pads receive new and/or replacement cameras and security systems:

Parks: Charlie Brown, Washington Heights, Heizer, City, Jefferson, Del Norte
 Splash Pads: Washington, Jefferson, Mills

Klein Automation & Electric, who is a local vendor, will perform all of the installation. More importantly, Hobbs Police Department has staff which is very knowledgeable with the systems, cameras and hardware that Klein will install. The Cooperative Educational Services (CES) Contract number is: 15-019N-C108-5678

Fiscal Impact:


Reviewed By: 
 Finance Department

The total fiscal impact \$198,366.92, which includes GRT. There is \$200,000.00 budgeted for this project in 01-0320-44901-00247.

Attachments:

- 1) Quote
- 2) CES Contract

Legal Review:

Approved As To Form: 
 City Attorney

Recommendation:

Approve the C.E.S. Contract with Klein Automation & Electric in the amount of \$198,366.92 including GRT.

Approved For Submittal By:


 Department Director


 City Manager

CITY CLERK'S USE ONLY
 COMMISSION ACTION TAKEN

Resolution No. _____	Continued To: _____
Ordinance No. _____	Referred To: _____
Approved _____	Denied _____
Other _____	File No. _____

CITY OF HOBBS REQUISITION/QUOTE FORM
 (Purchases \$500.00-\$5,000.00 SPD & GSA Contract)

TO: CPO
 FROM:
 DATE:

VENDOR NAME:
 ADDRESS:
 PHONE/FAX NO:

1) KLEIN AUTOMATION
+ ELECTRIC
P.O. Box 340
HOBBS, NM 88240
575-393-3167

2)
 3)

QTY	DESCRIPTION ITEM(S) SERVICE TO BE PURCHASED	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	CAMERAS + UPGRADES FOR WASHINGTON PARK	19079. ⁹⁶	19,079. ⁹⁶				
1	CAMERAS + UPGRADES FOR MILLS SPLASH PAD	24137. ⁸⁷	24,137. ⁸⁷				
1	CAMERAS + UPGRADES FOR HEIZER PARK	18501. ⁷⁶	18,501. ⁷⁶				
1	CAMERAS + UPGRADES FOR CITY PARK	24855. ⁴⁸	24,855. ⁴⁸				
1	CAMERAS + UPGRADES FOR JEFFERSON PARK	48098. ⁶⁵	48,098. ⁶⁵				
1	CAMERAS + UPGRADES FOR DEL NORTE PARK	37770. ⁷⁸	37,770. ⁷⁸				
1	CAMERAS + UPGRADES FOR CHARLIE BROWN PARK	25922. ⁹⁰	25,922. ⁹⁰				
	TOTAL AMOUNT		198,360. ⁹²				
	DELIVERY DATE						
	ESTIMATED SHIPPING CHARGES						

CHECK ONE: STATE CONTRACT / GSA CONTRACT CONTRACT NO. CES#15-0192-C108-5678 EXPIRATION DATE 10/25/19
 SPD or GSA contracts should be attached or on file in CPO. GSA contracts must have a letter from the contractor indicating a willingness to extend pricing, and all terms to the City of Hobbs.

AWARD TO: KLEIN AUTOMATION POINT OF CONTACT: MARK KLEIN (If new vendor make sure address is on this form)

If lowest price is not recommended, please state why (subject to approval by CPO) _____

Account No. 01-0320-44901-00247 Prepared By: CAPT BIEVINS Department Approval: [Signature]

SUPERIOR PRINTING SERVICE - HOBBS, NM 88240 1407645

February 25, 2018

Lt. Danny Garrett
City of Hobbs
300 North Turner
Hobbs, New Mexico 88240

RE: City Parks Surveillance Systems Upgrades - REVISION 2

Lt. Garrett:

At your request, we are re-submitting this proposal for the Video Surveillance System Radio/Camera upgrades to the systems at the various parks throughout Hobbs. We are proposing numerous radio system upgrades and video surveillance system upgrades. We have developed images of the locations and submitted to the radio manufacturer's engineering staff to confirm the radio layouts and signal transmission plans. The wireless transmission equipment is manufactured by KBC Networks. We have deployed several of these wireless transmission systems in facilities ranging from airports to petrochemical facilities and have had much success with this product.

Jefferson Park

We will furnish and install (3) 2 Megapixel, Pan/Tilt/Zoom cameras, two on a pole we will furnish, and one on the baseball field lighting pole. The new pole and cameras will be installed south of the picnic canopy and just west of the volleyball sand court. We will obtain power from the power pole located in the alley east of the park. This will also be where we will install the wireless host, connected to the Leaco provided fiber. We will trench 350' and saw cut two sidewalks to get the underground conduit to the power pole. At the camera location on the pole, we will also install a wireless client for transmission of the video signal to a host located on the east side of Jefferson Park. The host location will be connected to a fiber connection provided by Leaco. The camera being installed on the baseball field pole will be powered from the power pole on the north side of the park, where Clinton intersects with Pennington. We will install a new electrical service off of the existing line, and then trench 300' along the back fence of the ballpark to the camera location.

All of the cameras will be linked back to the Eagle IC, where we will install the necessary camera recording software license on the existing Video Insight server. The video recording license will be unlimited entitling you to unlimited software updates and upgrades for the life of the system.

We are proposing to furnish and install the above scope of work for **\$48,098.65**, including applicable taxes and performance bonding costs.

Charlie Brown Park

We are assuming all existing cameras are in working order at this location. We are proposing only an upgrade to the wireless transmission systems. We will also be providing a new wireless transmission system from the park back to the Eagle IC, as there is no existing landline fiber or copper connections to this facility.

We are proposing to install (3) new wireless clients at the existing camera locations. We will also install a new host on the camera tower. We will also install a new, hardened, managed network switch and PoE power supply at the camera tower. The new switch will be suitable for the harsh environment including the large climate swings common to our area. We will also furnish and install a client at this location, that will transmit to a host at the City Hall. The host will be installed on the existing tower on top of the City Hall. This wireless transmission system will be transmitting approximately one mile. The transmission equipment is tested to a distance of five miles. We will install a wireless host at the Eagle IC on the existing tower, and a wireless client on the tower at City Hall, to relay the signals from Charlie Brown park to City Hall, and then to the Eagle IC. The throughput of this wireless transmission system will be 233Mbps.

We are proposing to furnish and install the above scope of work for **\$25,922.40**, including applicable taxes.

City Park

We are assuming all existing cameras are to be re-used at this location. We are also assuming new copper communications wiring will be installed at each camera location pole, running back to the host pole, where a fiber connection back to the City network will be made available. We are proposing to install two new cameras and relocate one camera.

We are proposing to install (3) existing cameras at this location. These cameras have been removed during re-construction of the park, and that we will be re-using these cameras. We will install a new hardened, managed, network switch and PoE power supply. We are proposing to relocate the existing camera on the northwest corner of the property, south to a pole more centrally located to view the west side of the park. All of these cameras will transmit over copper lines to the host switch on the camera tower. An existing fiber connection at the camera tower will carry the video signals to the Eagle IC.

We are also proposing to furnish and install (2) 2 Megapixel, Pan/Tilt/Zoom cameras in the park. One of these would be located on a centrally located pole, just north of the basketball courts. This camera would be used for an overall view of the park north, east and west as well as to the southeast. The other proposed camera addition will be on a pole on the south side of the basketball courts. This will

Klein Security & Safety

A Klein Automation & Electric, Inc. Company

provide a view north across the basketball courts, and east/west of the south side of the park, including the picnic canopy on the southeast corner of the property. Each of these cameras will transmit back to the camera tower over new copper lines being provided by the park construction team. Power for each of the new cameras will be obtained from the pole power upon which the camera is being installed.

We are proposing to furnish and install the above scope of work for **\$24,855.48**, including applicable taxes and performance bond costs.

Del Norte Park

We are assuming all existing cameras are in working order at this location. We are proposing only an upgrade to the wireless transmission systems.

We are proposing to install (4) new wireless clients at the existing camera locations. We will also install a new host on the camera tower, which has an existing fiber connection. The wireless client at the south end of the pool parking lot will be transmitted to a host on the camera pole at the outdoor theatre area. This pole has an existing fiber connection. We will also install two new, hardened, managed network switches and PoE power supplies at the camera tower and the outdoor theatre camera pole. The new switches will be suitable for the harsh environment including the large climate swings common to our area.

We will also install (2) new PTZ cameras with the necessary mounting hardware, along with wireless transmission clients and hardware. One will be installed at the Dog Park and one within the boundary of the pool area.

We are proposing to furnish and install the above scope of work for **\$37,770.78**, including applicable taxes.

Heizer Park

We are assuming all existing cameras are in working order at this location. We are proposing to install one new camera at this location.

We are proposing to furnish and install (3) new wireless clients for the existing cameras at this location. We will also install a new host at the camera tower, along with a new hardened, managed, network switch and PoE power supply. All of these cameras will transmit wirelessly to the host on the camera tower. An existing fiber connection at the camera tower will carry the video signals to the Eagle IC. We are also proposing to furnish and install (1) new 2 Megapixel, Pan/Tilt/Zoom cameras in the

Klein Security & Safety

A Klein Automation & Electric, Inc. Company

1717 North Grimes Street, Hobbs, New Mexico 88240 (575) 393-3167 office (575) 397-3167 fax

NM License #91231, TECL #23465

Klein Security & Safety

A Klein Automation & Electric, Inc. Company

park on the centrally located pole in the park. A wireless client will also be installed on this pole and transmit back to the host on the camera tower. Power for the new cameras will be obtained from the pole power upon which the camera is being installed.

We are proposing to furnish and install the above scope of work for **\$18,501.78**, including applicable taxes.

Mills Splashpad

There is currently no video surveillance system installed at this location. Therefore, we will be installing all new wireless transmission and video surveillance camera equipment here.

We are proposing to furnish and install a (2) 2 Megapixel, Pan/Tilt/Zoom cameras, one on the central pole in the park, and one on the pole south of the splashpad. We will also install a wireless client on the central pole. We will obtain power for the camera and wireless client from the pole power. We will install a wireless host on the power pole on the south side of the splashpad, along the southern fenceline. We will install a hardened, managed network switch and PoE power supply. A fiber connection provided by Leaco can be readily dropped in from their feeder across the alley.

We are proposing to furnish and install the above scope of work for **\$24,137.87**, including applicable taxes.

Washington Park

We are assuming all existing cameras are in working order at this location. We are proposing to install one new camera at this location.

We are proposing to furnish and install (2) new wireless clients for the existing cameras at this location. We will also install a new host at the camera tower, along with a new hardened, managed, network switch and PoE power supply. All of these cameras will transmit wirelessly to the host on the camera tower. An existing fiber connection at the camera tower will carry the video signals to the Eagle IC. We are also proposing to furnish and install (1) new 2 Megapixel, Pan/Tilt/Zoom cameras at the splashpad. A wireless client will also be installed on this pole and transmit back to the host on the camera tower. Power for the new cameras will be obtained from the pole power upon which the camera is being installed.

We are proposing to furnish and install the above scope of work for **\$19,079.96**, including applicable taxes.

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All of the wireless transmission systems proposed herein will be configured in a point-multipoint installation. With the input of the manufacturer's engineers, we feel confident that this will provide a higher quality transmission system, capable of carrying the high bandwidth signals created by the video surveillance cameras.

We have quoted new system power supplies compatible with the wireless transmission systems. The compatibility is an important issue, but more importantly is our ability to provide a full, one-year warranty on all of the equipment proposed herein.

As stated earlier, we have deployed numerous wireless transmission systems in these configurations, with much success and very little recurring costs.

We are grateful that you have the confidence in our abilities to invite us to propose on this important project. We hope you find this proposal favorable and authorize us to perform this work. If you have any questions, or would like to schedule this work, please do not hesitate to contact me.

Sincerely,

Mark Kleinsteuber

Vice President, Engineering Technician

Klein Security & Safety

A Klein Automation & Electric, Inc. Company

1717 North Grimes Street, Hobbs, New Mexico 88240 (575) 393-3167 office (575) 397-3167 fax

NM License #91231, TECL #23465

KLEIN AUTOMATION & ELECTRIC, INC.

Address: P.O. Box 340, Hobbs, NM 88241
 Contact: Mark Kleinsteuber
 Email: mark@kleinae.com

Phone #: 575-393-3167

Toll Free #:
 Fax #: 575-397-3167

Contract #	Category Description
15-019N-C108-5678	Low Voltage – Fire and Security Alarm Systems Materials & Installation
15-020N-C106-5678	Low Voltage – Wide Area Network Infrastructure and Cabling Materials & Installation
15-021N-C1012-5678	Low Voltage – Telecommunication Products and Installation Services
15-022N-C107-5678	Low Voltage – Intercom Systems, Sounds, Video, Voice, Data Collection and Distribution, Clock Systems, Cameras, Camcorders, VCRs, Projectors Materials & Installation
15-022N-C206-5678	Low Voltage – Intercom Systems, Sounds, Video, Voice, Data Collection and Distribution, Clock Systems, Cameras, Camcorders, VCRs, Projectors Materials & Installation - Products Only

Klein Automation & Electric, Inc has over 30 years' experience in all facets of electrical systems and services. We specialize in providing educational and governmental institutions with low voltage fire, security, and telecommunication systems and services. Our staff takes pride in providing quality, efficient service to keep our client's facilities running smoothly. Serving Regions 5 -8.

KONICA MINOLTA

Address: 1595 Spring Hill Road, Ste 410, Vienna, VA 22182
 Contact: Robin Craft
 Email: rcraft@kmbs.konicaminolta.us

Phone #: 916-201-2004

Website: www.konicaminolta.us
 Toll Free #:
 Fax #: 703-506-1257

Local Dealers

Document Solutions	Phil Houser	philhouser@dsinm.com	505-256-9679
GBS, Inc. dba Gallup Business Systems	Michael Jones	mjones@gbsbiz.com	505-863-4461
Imagenet Consulting, LLC	Thomas Russell	trussell@imagenet.com	405-232-1264
Interstate Business Technologies, Inc.	Robert Barney	robbarney@cableone.net	928-428-3351
Konica Minolta - ABQ	Mike Brennen	brennanm@kmbs.konicaminolta.us	505-888-6680
Pacific Office Automation, Inc.	Doug Pitassi	dpitassi@pacificoffice.com	505-883-2800
Stanfield Printing Company, Inc.	John Reid	johnreid@spcop.com	580-338-8418

Contract #	Category Description
17-08BN-A121-ALL	Copiers and Multifunctional Digital Equipment and Services

Konica Minolta provides a wide range of copiers and multifunctional digital equipment. They are a service-oriented company that strives to meet customers' needs by offering total solutions to CES Members and Participating Entities under this contract.

KYOCERA AMERICA

Address: 2825 West Story Rd., Irving, TX 75038
 Contact: John Green
 Email: john.green@da.kyocera.com

Phone #: 281-251-1486

Website: www.kyoceramita.com/us
 Toll Free #:
 Fax #: 512-778-6377

Local Dealers

Albuquerque Image Products	Kelly Martinez	kelly@albimage.com	505-881-6266
Document Technologies	Michael Lutgen	ppolski@doctech.com	505-888-3005
Xtecs, Inc.	Thomas Schimolder	xtecsinc@msn.com	505-888-7575
Rocky Mountain Business Systems	Mariango Gonzales		505-983-1181
Santa Fe Business Products, Inc.	William Garcia	sfbizprod@qwestoffice.net	505-983-1549
Sparks Office Supply, Inc.	Keith Sparks	j.hernandez@sparksoc.com	575-885-3146
The Color Printer, Inc.	Larry Brown	larry@thecolorprinter.com	575-393-8188
The Office Center	Craig Stark	craig@officecentersinc.com	575-356-4477
Ephesus Office Technologies	Cody Rushing	crushing@eot-nm.com	505-341-9730
PTS Office Systems, Inc.	Kevin Horner	khorne@ptsofficesystems.com	575-524-4384

Contract #	Category Description
17-08BN-A122-ALL	Copiers and Multifunctional Digital Equipment and Services

Kyocera is a nationally recognized provider of large and small copiers and multimedia digital printing equipment. Their experienced sales and service staff can assist CES Members and Participating Entities in obtaining and maintaining cost effective solutions to meet their individual needs.

LABATT FOOD SERVICE

Address: 221 Airport Dr NW, Albuquerque, NM 87121
 Contact: Satjeet Pierson
 Email: spierson@labattfood.com

Phone #: 505-831-1411 ext 7646

Website: www.labattfood.com
 Toll Free #:
 Fax #: 505-831-0814

Contract #	Category Description
16-025B-C101-ALL	Cooperative Food Program for Food and Non-Food Items

COMPLIANT

100% procurement
compliance with New Mexico
& federal regulations.

EASY

Get a quote, issue a PO to us
and we do the rest.



LOCAL

The only New Mexico based
Cooperative awarding contracts
for NM agencies.

POWER

Pricing is leveraged by
more than 400
CES members.

VISION
To be
THE Provider of
Choice for Educational
and Governmental Entities
in New Mexico.

OCTOBER 2017

Procurement Services

Vendor Listing

Category Index

4216 Balloon Park Rd NE
Albuquerque, NM 87109
Phone: 505-344-5470
Fax: 505-344-9343



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: AUTHORIZE THE USE OF NEW MEXICO STATE CONTRACT AGREEMENT WITH DUSTROL, INC.
FOR HOT IN PLACE ASPHALT RECYCLING OF VARIOUS CITY STREETS

DEPT. OF ORIGIN: General Services
DATE SUBMITTED: 03-09-18
SUBMITTED BY: Anthony L. Maldonado

Summary:

The NMDOT has a State of New Mexico Purchasing Contract (No. 60-805-16-14088) for Hot In Place Recycling of Asphalt Pavement. The City of Hobbs would like to make a purchase utilizing this agreement and contract Dustrol, Inc. to provide Hot In-Place Recycling. The streets that would be recycled for FY 2018 include: S McKinley, Palace, Castle, Leech

A P.O. for the work will be issued following Commission's approval.

Fiscal Impact:

Reviewed By:


Finance Department

Estimated P.O. Amount: \$109,965.12
NMGRT: \$ 7,491.37
Estimated Total Cost: \$117,456.49

Budget Number: 1-0423-44901-148

Attachments: Location Map, Cost Estimate, State of New Mexico Price Agreement

Legal Review:

Approved As To Form:


City Attorney

Recommendation: *Authorize the use of the New Mexico State Contract with Dustrol, Inc.*

Approved For Submittal By:

Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

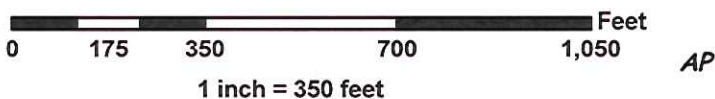
Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied: _____
File No. _____

Asphalt Resurfacing Area Map



Street	Sq. Yards
1. McKinley	6,324
2. Palace	13,644
3. Castle	10,092



DISCLAIMER: THE CITY OF HOBBS MAKES NO WARRANTY, REPRESENTATION OR GUARANTEE OF ANY KIND REGARDING ANY GIS DATA PROVIDED HEREIN OR THE SOURCES OF SUCH DATA. THE CITY OF HOBBS SPECIFICALLY DISCLAIMS ALL REPRESENTATIONS OR WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. DATA CONTAINED WITHIN THIS PRODUCT IS PROVIDED BY THE CITY OF HOBBS FOR INFORMATIONAL PURPOSES ONLY AND NOT IN COMPLIANCE WITH ANY LEGAL REQUIRED SURVEYING

BROADWAY

DUNNAM

WHITE

COCHRAN

BYERS

THORP

MARLAND

HARDEN

LEECH

LEECH

Leech St. between
Broadway and Marland
Area: 6,064.08 Sq. Yrds

Revised

02/28/2018 9:56:45 AM

DUSTROL INC - HEATING SCARIFICATION ESTIMATE

City of Hobbs, NM.- Various Locations Within The City(Prices Based on NMDOT Price Agreement)

New Mexico Price Agreement #60-805-16-14088

2/27/2018

line Item #	Description	Quantity	Units	Unit Price	Est. Amount	P.A. Contract Price*
008	HIP- Scarification W/Curb	36,124.08	SY	\$2.59	\$93,561.37	\$4.14
017	Rejuvenating Agent	14	TONS	\$500.00	\$7,000.00	\$500.00
021	Urban Traffic Control	45	HRS	\$200.00	\$9,000.00	\$200.00
030	Mobilization	323	MI	\$1.25	\$403.75	\$1.25
				Subtotal	\$109,965.12	
	GRT @ 7.5%	1	LS	\$7,422.65	\$7,422.65	
				Total	\$117,387.76	

Notes: This is an estimate, billing will be based on quantities of actual work performed.

Based on 5 work days.

Rejuvenating agent based on .05 Gal. per SY.

Unit Price Adjusted to reflect 1.25" Depth Versus 2".



State of New Mexico
General Services Department
Purchasing Division

Price Agreement Amendment

Awarded Vendor:
2 Vendors

Telephone No.:

Price Agreement Number: 60-805-16-14088

Price Agreement Amendment No.: One

Term: March 22, 2016-March 21, 2018

Ship To:
New Mexico Department of Transportation
Various Locations

Invoice:
New Mexico Department of Transportation
Various Locations

For questions regarding this Price Agreement please contact:
Angela Martinez 505-827-5127

Procurement Specialist: Eric Sanchez

Telephone No.: (505) 827-0554

Title: Hot In Place Recycling of Asphalt Pavement

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from March 22, 2017 to March 21, 2018 at the same price, terms and conditions.

The provisions of the Price Agreement shall remain in full force and effect, except as modified by this amendment.

Accepted for the State of New Mexico

New Mexico State Purchasing Agent

Date: 1/25/17



State of New Mexico
General Services Department

Price Agreement

Awarded Vendor:
2 Vendors (See page seven)

Telephone No.:

Price Agreement Number: 60-805-16-14088

Payment Terms: Net 30

F.O.B.: Destination

Delivery: As Requested

Ship To:
New Mexico Department of Transportation
Various Locations

Procurement Specialist: Eric Sanchez

Telephone No.: 505-827-0534

Invoice:
New Mexico Department of Transportation
Various Locations

For questions regarding this contract please contact:
Angela Martinez 505-827-5127

Title: **Hot In Place Recycling of Asphalt Pavement**

Term: **March 22, 2016-March 21, 2017**

This Price Agreement is made subject to the "terms and conditions" shown on the reverse side of this page, and as indicated in this Price Agreement.

Accepted for the State of New Mexico


New Mexico State Purchasing Agent

Date: 3/22/16

State of New Mexico
General Services Department
Purchasing Division
Price Agreement #: 60-805-16-14088

Page-7

Awarded Vendors:

(AA) 0000018177
Dustrol, Inc.
PO Box 11450
Pueblo, CO 81001
719-588-0905

(AB) 0000052701
Paveover Inc.
6151 Hanover Rd. NE
Albuquerque, NM 87121
505-889-1000



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: Award Bid No. 1566-18 Jefferson Lift Station/Forcemain Replacement Project
DEPT. OF ORIGIN: Utilities Department
DATE SUBMITTED: March 12, 2018
SUBMITTED BY: Tim Woomer, Utilities Director

Summary:

Bids were opened on Thursday, February 22, 2018 for the Jefferson Sanitary Lift Station/Forcemain Replacement Project, Bid No. 1566-18. The base bid includes furnishing all materials, labor, machinery, equipment and tools necessary to construct and install gravity sanitary sewer lines, force-main, and a lift station, complete and as specified in project plans and specifications. One Additive Alternative was included in the bid that included demolition, removal, and disposal of existing Sewer Lift Station.

Bid No. 1566-18 was advertised on February 4, 2018. 3 qualified bids were submitted.

<u>Company</u>	<u>Base Bid</u>	<u>Additive Alternative</u>
Ducross Construction	\$214,472.20	\$22,349.00
J&H Services Inc.	\$188,078.00	\$7,700.00
Entrench Inc.	\$113,399.00	\$7,200.00

Entrench Construction was the apparent low bidder, they are properly licensed to complete the scope of work and their registration with the NMDWS is current.

Fiscal Impact: \$128,814.81 (including NMGRT)

Reviewed By: 

Finance Department

Funds for the Jefferson Sanitary Lift Station/Forcemain Replacement Project are budgeted in FY18 in account 62-4062-44901-00096.

Project Cost: \$120,599.00 (including additive alternative)
NMGRT (6.8125%): \$8,215.81

Estimated Construction Cost: **\$128,814.81 (Including NMGRT)**

Attachments:

Bid Tabulation
Project Agreement

Legal Review:

Approved As To Form: M. J. H. Stone
City Attorney

Recommendation:

Staff recommends the award of Bid No. 1566-18, the base bid, plus the additive alternative, for the construction of the Jefferson Lift Station/Forcemain Replacement Project to Entrench Inc. in the amount of \$128,814.81, including NMGRT.

Approved For Submittal By:

Tim Woomer

Department Director

[Signature]
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Ordinance No. _____

Approved _____

Other _____

Continued To: _____

Referred To: _____

Denied

File No. _____

JEFFERSON LIFT STATION/FORCEMAIN REPLACEMENT PROJECT

This Contract, the "Contract," is made and entered into the _____ day of _____, 2018, between the CITY OF HOBBS, a municipal corporation, hereinafter referred to as "OWNER," and ENTRENCHED INC., hereinafter referred to as "CONTRACTOR."

NOW, THEREFORE, for and in consideration of the mutual covenants, agreements and undertakings contained herein, and upon the terms, conditions and provisions set forth below, OWNER and CONTRACTOR agree as follows:

I. SCOPE OF CONTRACTOR'S WORK

A. CONTRACTOR will complete the JEFFERSON LIFT STATION/FORCEMAIN REPLACEMENT PROJECT, hereinafter referred to as the "Project," by furnishing all materials, labor, machinery, equipment and tools necessary to construct: **Furnish and install gravity sanitary sewer lines, forcemain and a lift station, complete, as specified.**

B. All construction shall further be in accordance with, and this Contract shall include, and CONTRACTOR shall be bound by all provisions of the NMSSPWC, 2006 edition and the NMDOT Standard Specifications for Highway and Bridge Construction, 2014 edition as modified by the Technical and Supplemental Specifications, which are incorporated herein by reference.

C. All construction shall further be in accordance with, and this Contract shall include all provisions of the following documents, which documents are hereby incorporated herein by reference, and which documents the parties hereby acknowledge that they possess and have knowledge of their contents: (1) Bid; (2) Performance Bond; (3) Payment Bond; (4) Certificate of Insurance; (5) Wage Rate Determination(s); (6) General Conditions; (7) Special Conditions; (8) Construction Procedures and Sequencing; (9) Technical and Supplemental Specifications; (10) Project Plans & Details (Drawings); (11) Project Specifications, (12) Project Description.

II. COMPENSATION

A. CONTRACTOR shall perform the construction of the Project on a per unit basis in accordance with the bid quantities. The parties understand and agree that the total price of this Contract is based upon price quotes for certain items of goods multiplied by

the estimated number of units which will be required for the Project. The parties understand and agree that all parties have made a serious good faith effort to arrive to the closest and most accurate estimates possible and that certain adjustments in quantity may have to be made as performance under this project proceeds. However, the parties agree that the unit prices quoted, as well as the figure quoted for services, will remain the same, unless otherwise provided herein. The "Bid," previously incorporated herein by reference, sets forth the unit prices, estimated number of units, and the figures for service, which figures have been used to arrive at the Bid item prices shown on the Bid. The Bid, including the additive alternative, sets forth the **TOTAL BID PRICE: \$ 120,599.00.** New Mexico Gross Receipts Tax will be added to this amount at the time of billing.

B. OWNER agrees to pay CONTRACTOR as provided for in the "General Conditions," incorporated herein by reference.

III. TIME FOR COMPLETION AND LIQUIDATED DAMAGES

A. Both owner and contractor agree that time is of the essence in the completion of this public project. Both parties agree that significant financial loss will be incurred should the project not be completed on time and the calculation of said damages will be difficult to determine. Both parties acknowledge the difficulty of damage calculating and expense of litigating or otherwise proving the actual costs of such delay and agree that such is not in either parties' best interest. In lieu of such determination, both parties agree to the sum of \$1,000.00 (ONE THOUSAND DOLLARS) per calendar day as liquidated damages for each calendar day the project is not substantially complete and \$150 (ONE HUNDRED FIFTY DOLLARS) per calendar day as liquidated damages for each calendar day the project is not finally complete, as the sole and exclusive remedy for the damage costs of project delay. The parties agree that any dispute over damages from either party shall be limited by the daily liquidated damages amount. This amount shall be withheld from the appropriate pay request and retained by the owner as reimbursement; or in the case of damage costs due to the contractor, be billed to the owner on the final pay request once all the punch-list items are corrected upon final project completion.

B. For purposes of this section, the contract time shall be calculated as the time allowed from the date stated in the Notice-to-Proceed to no later than 90 (NINETY) calendar days for Substantial Completion and 120 (ONE HUNDRED AND TWENTY) calendar days for Final Completion for this specific contract, with days added for agreed-upon weather days, days added for owner-caused delays, and days added or subtracted for change orders, per each specific change order. The number of days added for inclement weather or owner-caused delays shall be reduced by the number of days where no or minimal work was observed being done on the project, based on a 7-day week. Further, an owner-caused delay can only be counted, if no other work could be performed each day of the claimed delay. If the resulting net owner-caused delays exceed contractor-caused and weather delays to the point of delaying the contractor beyond the date of substantial completion, contractor shall be entitled to the agreed-upon liquidated damages as his sole and exclusive remedy for the costs of such delay.

C. For purposes of this specific project, Substantial Completion shall be defined as the date the owner's representative certifies the project construction, or a specified part of, is sufficiently finished to allow the owner to use the project, or specified part thereof, in the manner for which it was intended. More specifically to this project, substantial completion shall include at a minimum, completion of all the following:

- No barricades on the project and the project open for public use
- New Lift Station & Forcedmain construction completed, tested and in use
- Existing Lift Station & Forcedmain demolished, removed and disposed
- All construction areas cleaned and leveled
- All Manholes frames and covers installed and adjusted
- No By-Pass pumping or piping on the project.
- All residential and commercial driveways complete and open to service

IV. INDEMNIFICATION

CONTRACTOR shall indemnify, hold harmless and defend OWNER and its employees, officers and agents, against liability, claims, damages, losses or expenses, including attorney's fees, arising out of bodily injury to persons or damage to property caused by or arising out of the acts or omissions of CONTRACTOR, its officers, employees or agents.

V. MISCELLANEOUS

A. CONTRACTOR shall not transfer or assign his interest in this Contract without prior written approval from OWNER.

B. Insofar as authorized by law, this Contract shall be binding upon the parties hereto, their successors, executors, administrators, and assigns.

C. It is mutually understood and agreed that this Contract shall be governed by the laws of the State of New Mexico, both as to interpretation and performance, and jurisdiction and venue relating to any litigation or dispute arising out of this Contract shall be in Lea County, New Mexico, only.

D. If any part of this Agreement shall be in violation of the laws or Constitution of New Mexico, only such part thereof shall be invalidated, and all other parts hereof shall remain valid and enforceable.

E. The foregoing Contract, inclusive of all documents identified herein and incorporated herein by reference, constitutes the entire agreement between the parties and may be modified only in writing signed by both parties.

F. Any change order shall be in writing and signed by both parties prior to any work begins pursuant to the change order.

IN WITNESS WHEREOF, the parties hereto have executed five (5) copies of this Contract, each of which shall be deemed an original, on the day and the year first above written.

ATTEST:

Owner:

THE CITY OF HOBBS, NEW MEXICO

JAN FLETCHER, City Clerk

SAM COBB, Mayor

APPROVED AS TO FORM:

Michael H. Stone
City Attorney

Contractor:

Entrenched Inc.

By: _____

Title: _____

Secretary



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: CHANGE ORDER - Bid No. 1555-17 – PHASE 10 WATERLINE REPLACEMENT PROJECT
DEPT. OF ORIGIN: Engineering & Utilities Department
DATE SUBMITTED: March 12, 2018
SUBMITTED BY: Tim Woomer, Utilities Director

Summary:

The Phase 10 Waterline Replacement Project, Bid No. 1552-17. The scope of work includes the installation of 6" and 8" waterline to replace existing 2", 3" and 4" water mains, add fire hydrants, replace water service laterals, and misc. concrete and pavement patches at various locations throughout Hobbs. Entrench Inc. was the low bidder and 20% lower than the next bidder, Desert Utility & Paving. Entrench has agreed to hold their unit prices for the additional work that is attached.

Administratively, the City has approved change orders to address field conditions and additional work, such as water line extensions needed across Jefferson St. for the City Park Improvement Project. This Change order will address additional needed waterline replacement work and a looped water line extension at the following locations:

1. Replace 1" & 2" water lines, in alley west of Coleman and north of Taylor, with 6" PVC water line.
2. Install new 6" PVC water line in Caprock Dr. between Fairmont Court and Cibola.
3. Replace a 4" steel water main in the alley east of Dal Paso and south of Humble, with a new 6" PVC water line.

Fiscal Impact:

Reviewed By: 
Finance Department

Available Funds: 850,357.39 Fund 61-44901 Project 00094
Admin/Testing: \$15,000.00
Change Order No. 6 \$119,696.00
Revised Contract: \$894,917.71

Attachments:

Change Order No. 6

Legal Review:

Approved As To Form: 
City Attorney

Recommendation:

Approve Change Order No. 6 for Bid 1557-17 Phase 10 Waterline Replacement Project to Entrench Inc. in the amount of \$119,696.00

Approved For Submittal By:


Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied: _____
File No. _____



**PHASE 10 WATER LINE
REPLACEMENT PROJECT
CHANGE ORDER No. 6**

To: Entrench, Inc.
3311 N. Grimes St.
Hobbs, NM 88240

Change Order No. 6
Bid No. 1555-17

General:

To increase the quantities of the project by replacing additional water lines, and adding new items to the bid.

Description of Change:

Replace 1" & 2" water lines, in alley west of Coleman and north of Taylor, with 6" PVC water line.
Install new 6" PVC water line in Caprock Dr. between Fairmont Court and Cibola..
Replace 4" water main in alley east of Dal Paso and south of Main, with 6" PVC water line.
Addition to bid: "Relocate existing fire hydrant" on Dunnam St. west of Cecil St.
Addition to bid: "Dry connect to existing 8" water line", 2 each. West Marland St. east of West Broadway St.

Reason / Justification for Change:

The water lines in the alley west of Coleman and north of Taylor are prone to leaking and have low water pressure.
Install a new line in Caprock Dr. connecting two dead-end lines eliminating inactive areas in the existing water lines.
The water main, in the alley east of Dal Paso, has become congested with sediment.
Connect fire hydrant on Dunnam Street to the new water line.
Install dry connections on West Marland Street instead of a wet connection.

Cost:

Original Contract Amount:	\$695,574.00
Previous Changes:	\$ 79,647.46
Change Order No. <u>6</u>	\$119,696.25
Change Order No. <u>6</u> percent change 0.00%	
New Contract Price:	\$894,917.71

Time:

Original Contract Time	270 Calendar Days
Previous Changes:	33 Calendar Days
Change with Change Order No. <u>6</u>	90 Calendar Days
New Contract Time:	393 Calendar Days

Attachments:

See attached spread sheet for change order descriptions.

Change Order No.6
Bid No. 1555-17
PHASE 10 WATER LINE REPLACEMENT PROJECT

All other provisions of the original contract and of the contract bond, including those related to the time, manner and scope of work and payment shall continue unaltered. This document constitutes a binding contractual amendment to the above parent contract, although it is mutually understood that the quantities and total costs hereon are estimates only. This document is subject to review by the State of New Mexico, Department of Finance and Administration, Local Government Division.

RECOMMENDED:

By: Tim Woolley
Title: UTILITIES DIRECTOR

APPROVED:

Owner: CITY OF HOBBS

Contractor: _____

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

PHASE 10 WATER LINE REPLACEMENT PROJECT

Change Order No.6

Construct Item #	Description	Units	Estimated C.O. 6A	Estimated C.O. 6B	Estimated C.O. 6C	Unit Price	C.O. 6A Amount	C.O. 6B Amount	C.O. 6C Amount	Change Order No. 6 Total
3	Subgrade Preparation	S.Y.	39	110		\$6.00	\$234.00	\$660.00	\$0.00	\$894.00
4	Furnish and install 6" base course, complete in place	S.Y.	39	110		\$17.00	\$663.00	\$1,870.00	\$0.00	\$2,533.00
5	3" Asphalt concrete pavement, complete in place	S.Y.	39	62		\$25.00	\$975.00	\$1,550.00	\$0.00	\$2,525.00
7	Install 4" concrete sidewalk, complete in place	S.Y.	11			\$50.00	\$550.00	\$0.00	\$0.00	\$550.00
8	Install 6" concrete drivepad, complete in place	S.Y.	48	48		\$55.00	\$2,640.00	\$2,640.00	\$0.00	\$5,280.00
12	Install laydown curb and gutter, complete in place	L.F.	60	60		\$17.00	\$1,020.00	\$1,020.00	\$0.00	\$2,040.00
14	Remove and dispose of asphalt pavement	S.Y.	39	62		\$1.25	\$48.75	\$77.50	\$0.00	\$126.25
15	Remove and dispose of concrete curb and gutter	L.F.	60	60		\$3.00	\$180.00	\$180.00	\$0.00	\$360.00
16	Remove and dispose of 4" concrete sidewalk and driveways	S.Y.	59			\$7.00	\$413.00	\$0.00	\$0.00	\$413.00
21	Furnish and install 6" water line, complete in place	L.F.	1055	280	300	\$24.00	\$25,320.00	\$6,720.00	\$7,200.00	\$39,240.00
25	Furnish and install ductile iron fittings	Lbs.	200	150	180	\$4.50	\$900.00	\$675.00	\$810.00	\$2,385.00
26	Furnish and install 6" gate valve (Meuller Resilient Wedge or equal)	EA	2	3	3	\$1,250.00	\$2,500.00	\$3,750.00	\$3,750.00	\$10,000.00
28	Furnish and install valve box, and concrete adjustment, complet as specified	EA	2	3	3	\$250.00	\$500.00	\$750.00	\$750.00	\$2,000.00
33	Dry connect to existing 6" water line	EA		2	4	\$950.00	\$0.00	\$1,900.00	\$3,800.00	\$5,700.00
34	furnish and install 6" x 6" tapping sleeve	EA	2			\$1,800.00	\$3,600.00	\$0.00	\$0.00	\$3,600.00
36	Furnish and install 1" polyethylene tubing, complete in place	L.F.	285		75	\$15.00	\$4,275.00	\$0.00	\$1,125.00	\$5,400.00
37	Furnish and install 1" water service connection, complete in place	EA	19		5	\$400.00	\$7,600.00	\$0.00	\$2,000.00	\$9,600.00
41	Temporary traffic control, for construction	L.S.	1	1	0.9	\$2,000.00	\$2,000.00	\$2,000.00	\$1,800.00	\$5,800.00
	Relocate existing fire hydrant (Sh. 3-5)	EA		1		\$1,250.00	\$0.00	\$1,250.00	\$0.00	\$1,250.00
	Dry connect to existing 8" water line	EA		2		\$1,250.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00
	Dry connect to 6" HDPE water line	EA			2	\$950.00	\$0.00	\$0.00	\$1,900.00	\$1,900.00
	6" Directional bore	LF			60	\$200.00	\$0.00	\$0.00	\$12,000.00	\$12,000.00
	Furnish and install 6" HDPE water line	LF			80	\$45.00	\$0.00	\$0.00	\$3,600.00	\$3,600.00
Total Change Order No. 6							\$53,418.75	\$27,542.50	\$38,735.00	\$119,696.25



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: March 19, 2018

SUBJECT: An ordinance repealing and amending 2.58 of the Hobbs Municipal Code

DEPT. OF ORIGIN: Legal/Human Resources
DATE SUBMITTED: March 13, 2018
SUBMITTED BY: Michael H. Stone, City Attorney

Summary:


With the nature of the economy of Lea County, our employee numbers tend to fluctuate. The growth of our City, the increase in necessary safety positions and the increase in City services have required employee numbers to increase. Also, the opening of the CORE will require a significant increase in the number of City of Hobbs employees.

Chapter 2.58 requires a cap on the number of "regular employees." Currently that cap is 550. This proposed Ordinance amendment is a more efficient and realistic method to ensure employee numbers is adequate along with checks and balances between the City Manager's office and the City Commission with appropriate consideration of the budget.

This proposal will require the City Manager to ensure adequate staffing, subject to approval by the City Commission through the budgeting process. If any adjustments are necessary during the budget year, the approval will need to occur through quarterly budget adjustment requests which require City Commission approval.

Fiscal Impact:

Reviewed By: _____


Finance Department

The procedure will not create a fiscal impact

Attachments:

Proposed Ordinance

Legal Review:

Approved As To Form: _____


City Attorney

Recommendation:

The Commission should approve publication of the Ordinance.

Approved For Submittal By:



Department Director


City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Continued To: _____

Ordinance No. _____

Referred To: _____

Approved _____

Denied _____

Other _____

File No. _____

CITY OF HOBBS

ORDINANCE NO. _____

AN ORDINANCE REPEALING CHAPTER 2.58 OF THE HOBBS MUNICIPAL CODE AND
ADOPTING AN ORDINANCE REGARDING NUMBER OF
CITY OF HOBBS EMPLOYEES

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that Section 2.58.001 and 2.58.002 of the Hobbs Municipal Code is hereby repealed and Section 2.58 be amended to read as follows:

~~2.58.001 Maximum number of City of Hobbs employees.~~

~~_____ The number of City of Hobbs regular employees, as defined herein, should be capped at five hundred fifty (550). In the event the number of regular employees exceeds five hundred fifty (550), the City Manager shall use good faith efforts to come into cap compliance by attrition of existing regular employees, by initiating hiring freezes, and by voluntary/involuntary transfers.~~

~~_____ 2.58.002 Definition.~~

~~_____ "Regular employee" means an employee who has been appointed to a regular position, who shall receive all leave and benefits in proportion to hours worked and who shall be entitled to rights of grievance and appeal except during the probationary period. A regular employee may be full-time or part-time.~~

WHEREAS, the number of City of Hobbs employees tend to fluctuate given the economy of Lea County;

WHEREAS, the growth of our City and correlating safety positions and services have required the number of City of Hobbs employees to increase;

WHEREAS, the opening of the Center of Recreational Excellence ("CORE") will require a significant increase in the number of City of Hobbs employees;

WHEREAS, Section 2.56.050 of the Hobbs Municipal Code provides the City Manager is responsible for personnel issues as the Chief Executive Officer of the City;

WHEREAS, the City Manager should use good-faith efforts to hire and maintain an appropriate work force, subject to prior approval by the Hobbs City Commission through the budgeting process, to ensure the safety and well-being of the citizens of Hobbs;

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, Section 2.58.001 and 2.58.002 of the Hobbs Municipal Code be repealed; and

BE IT FURTHER ORDAINED that Section 2.58 of the Hobbs Municipal Code shall be amended as follows:

2.58.003 NUMBER OF CITY OF HOBBS EMPLOYEES

The City Manager shall, at all times, utilize good-faith efforts to maintain an appropriate work force, subject to approval by the Hobbs City Commission through the budgeting process, to ensure the safety and well-being of the citizens of Hobbs.

2.48.004 BUDGETARY ADJUSTMENTS

Any and all adjustments to the personnel budget shall be accomplished through

quarterly budget adjustment requests with City Commission approval, prior to said adjustments.

PASSED, ADOPTED AND APPROVED this _____ day of _____, 2018.

SAM D COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk